

Washington State College of Ohio
Board of Trustees Meeting
October 20, 2025, 4 p.m.
Health Room H108
Meeting Minutes

Call to Order

Vice Chair Jodey Altier called the meeting to order at 4:02 p.m. Ms. Lisa Walsh called the roll, Ms. Brenda Matthews recorded meeting minutes. The following trustees were present: Ms. Jodey Altier, Mr. Randy Barengo, Ms. Christy Chavez, Ms. Susan Vessels, Mr. David Vandenberg, Dr. Joseph Zacharias and Ms. Lucinda Erickson. The following trustees were absent: Mr. Tyler Wilcox and Bernie Anderson.

Others in attendance were Dr. Sarah Parker (President), Dr. Jona Rinard (Vice President of Academic Affairs), Mr. Dave Hermann (Vice President of Institutional Advancement), Ms. Maddie Galloway (Director of Financial Aid), Ms. Emily Miskimins (Director of Human Resources), Ms. Jacklyn Callihan (Director of Marketing), Ms. Angela Lang (Chief Financial Officer), Heather Kincaid (Dean of Health & Sciences), Ms. Tracey Hooper-Porter (Dean of Technology & Transfer), Ms. Dustin Taylor (Registrar), Mr. Brandon Herb (Director of Facilities), Ms. Megan Marion (Director of Foundation & Development), Ms. Kathy Temple-Miller (Dean of Students) and Ms. Melissa Hedges (Academic Field Coordinator).

Agenda Approval/Changes

Trustee Barengo moved to approve the agenda, Trustee Zacharias seconded, and the motion passed with a roll call vote.

Ms. Altier	Y	Mr. Vandenberg	Y
Ms. Erickson	Y	Ms. Vessels	Y
Mr. Barengo	Y	Dr. Zacharias	Y
Ms. Chavez	Y		

The **October 20, 2025 agenda** was approved as **Resolution R37-25**.

Approval of September 15, 2025 Minutes

Trustee Vessels moved to approve the minutes as presented, Trustee Vandenberg seconded, and the motion passed with a roll call vote.

Ms. Altier	Y	Mr. Vandenberg	Y
Ms. Erickson	Y	Ms. Vessels	Y
Mr. Barengo	Y	Dr. Zacharias	Y
Ms. Chavez	Y		

The **September 15, 2025 minutes**, as presented, were approved as **Resolution R38-25**.

Public Comment

No public comments were made.

Recognition of Guests

Dr. Parker recognized Ms. Emily Miskimins as October's Huddle Hero for outstanding service as Director of Human Resources. Emily was commended for assuming the director role with exceptional performance and a positive attitude.

Financial Report via Consent Agenda

Ms. Lang, Chief Financial Officer, presented the financial update, including the Then and Now for the payment to the Ohio Association of Community Colleges (OACC). Revenue increased 2.16% compared to the previous fiscal year, and expenses increased 11.64% compared to the previous fiscal year. General Fund revenues were at 36% of the budget this year compared to 38% last year, and expenses were at 20% compared to 19% last year, indicating alignment with budget expectations. Ms. Altier asked to explain the institutional support section of the report. A 20% increase in institutional support was attributed to departmental restructuring and contracts. In reviewing the Statement of Revenue and Expenses on Restricted Funds, it was noted the non-general fund balances increased from \$6.5 million to \$7.4 million. Trustee Barengo inquired how OACC dues are calculated, whereas Ms. Lang stated it is based on the student population and institution size. Trustee Berango also inquired about being provided a balance sheet. Ms. Lang explained a balance sheet has not been provided for this meeting due to numerous entries for the auditors for last month, yet a balance sheet will be provided at the next BOT meeting in November. The Efficiencies Report for FY25 was discussed but omitted from the BOT packet. It will be emailed to Trustees for review. Key highlights include Curriculum & Assessment Committee program reviews on a four-year cycle, reduction of course duplication and alignment of first-year courses, new articulation agreements, shared instructional equipment with local schools, and textbook affordability efforts. The Trustees took a few moments to look over the Efficiency Report, Vanderberg suggested adding it to the next board agenda.

Trustee Barengo moved to approve the Financial Reports as presented with an exception of the Efficiency Report, Trustee Vandenberg seconded, omitting the Efficiency Report and the motion passed with a roll call vote.

Ms. Altier	Y	Mr. Vandenberg	Y
Ms. Erickson	Y	Ms. Vessels	Y
Mr. Barengo	Y	Dr. Zacharias	Y
Ms. Chavez	Y		

The **Financial Report via Consent Agenda** was approved as **Resolution R39-25**.

Administrative Report via Consent Agenda

Ms. Emily Miskimins, Director of Human Resources, provided hiring updates: the Assistant Director of Financial Aid position has been filled, and the Financial Aid Advisor recruitment reopened. The Associate VP of Finance and Operations search is ongoing. Nursing and Criminal Justice faculty positions remain difficult to fill. Additional staff changes include hiring new Facilities Technicians Shalonda Curtis and Keith Taylor, Educational Advisor Braelli Stevens, and restructuring administrative titles for Kathy Temple-Miller and Amanda Stilgenbauer. Faculty and staff resignations and retirements were noted, including Jill Anderson, Christine Marasco and Sierra Widener.

Trustee Altier made a motion to approve the Administrative Report. Trustee Vessels seconded the motion, and the motion passed with a roll call vote.

Ms. Altier	Y	Mr. Vandenberg	Y
Ms. Erickson	Y	Ms. Vessels	Y
Mr. Barengo	Y	Dr. Zacharias	Y
Ms. Chavez	Y		

The Administrative Report was approved as **Resolution R40-25**.

Academic Report via Consent Agenda

Dr. Jona Rinard, Vice President of Academic Affairs, reported changes in CCP instructor credentialing. The Ohio Department of Higher Education (ODHE) now allows a Master's degree plus 9 graduate hours in the content area, with a three-year plan to complete the remaining 9 hours. The policy was approved unanimously to expand high school instructor eligibility.

Trustee Altier made a motion to approve the Academic Report via Consent Agenda. Trustee Vessels seconded the motion, and the motion passed with a roll call vote.

Ms. Altier	Y	Mr. Vandenberg	Y
Ms. Erickson	Y	Ms. Vessels	Y
Mr. Barengo	Y	Dr. Zacharias	Y
Ms. Chavez	Y		

The Academic Report via Consent Agenda, as presented, was approved as **Resolution R41-25**.

Enrollment Report via Consent Agenda

Mr. David Hermann, Vice President of Institutional Advancement, presented data showing overall enrollment increases due to CCP growth. Compared to Fall 2024, enrollment for Fall 2025 increased by 19% for CCP on-campus students, increased by 42% of CCP off-campus

students and decreased by 5% for Traditional/adult students. Current tuition rates of \$170 for traditional students, \$165 for CCP on-campus, and \$41 for CCP off-campus were discussed. Strategic priorities include increasing traditional enrollment, improving CCP-to-college transitions, and strengthening local high school partnerships. Statewide enrollment data was also discussed, which illustrates enrollments peaking in 2011 and remaining “flat to declining” since. Locally, however, WSCO has not shared that experience, as enrollment has been “flat to increasing.” Additionally, statewide projected high school graduates from 2024-2041 and college-going rates for high school graduates from 2017-2023 were discussed. The data shows a 17% decrease in total projected high school graduates by 2041 with college-going rates among high school graduates decreasing by 6% between 2017 and 2023. Locally, however, WSCO has not shared this experience, as projections illustrate the projected high school graduates within WSCO’s service area will peak in 2028 with “flat to declining” rates through 2037 (peak in 2028 at 4,700 with 4,100 in 2037). Lastly, data gathered through WSCO’s “Workforce 30” initiative were discussed, sharing the total population growth within the Southeast Ohio region from 1970-2010 was +116,188. From 2010-2023, however, the region experienced a loss of total population by -49,833. Projecting the overall regional population in 2040, data from the Workforce 30 initiative projects a population decrease of -159,885. WSCO enrollment opportunities were shared, specifically that the Ohio job market is growing in areas that typically require postsecondary education, the need to strengthen industry partnerships by rethinking traditional ways of collaboration, expanding the College’s non-credit department which includes pathways to credit programs, and expanding initiatives such as “VIP Admissions” and “Free College.”

President’s Report

Dr. Sarah Parker presented the President’s Report, ODHE Senate Bill 1

Dr. Parker reviewed policy language to be added to the Ohio Revised Code, and summarized the sections in the ODHE compliance with the Higher Education Accountability and Transparency Act. Of the 15 new requirements, 11 apply to the institution. Areas in compliance include mission statement updates, DEI policy, complaint process, trustee training, and civic literacy. Pending areas include faculty evaluation policy updates, cost reporting, and faculty workload standards. Full syllabi posting compliance is expected by June 2026. Items not applicable include collective bargaining and foreign partnership provisions. Board commended staff for early compliance preparation.

Executive Session

Trustee Zacharias read a statement to enter the Executive Session. Trustee Vandenberg proposed to enter Executive Session at 4:57 p.m. Trustee Vessels seconded, and the motion passed with a roll-call vote.

Ms. Altier	Y	Mr. Vandenberg	Y
Ms. Erickson	Y	Ms. Vessels	Y
Mr. Barengo	Y	Dr. Zacharias	Y
Ms. Chavez	Y		

The motion to enter Executive Session was approved as **Resolution R42-25**.

Trustee Zacharias made a motion to exit Executive Session at 5:18 p.m.. Trustee Chavez seconded, and the motion passed with a roll-call vote.

Ms. Altier	Y	Mr. Vandenberg	Y
Ms. Erickson	Y	Ms. Vessels	Y
Mr. Barengo	Y	Dr. Zacharias	Y
Ms. Chavez	Y		

The motion to exit the Executive Session was approved as **Resolution R43-25**.


Adjournment

Trustee Zacharias made a motion to adjourn at 5:18 p.m. Trustee Chavez seconded the motion, and the motion passed with a roll call vote.

Ms. Altier		Mr. Vandenberg	
Ms. Erickson		Ms. Vessels	
Mr. Barengo		Dr. Zacharias	
Ms. Chavez			

The Adjournment of the October 20, 2025 meeting of the WSCO Board of Trustees was approved as **Resolution R44-25**.

The next meeting is scheduled for November 17, 2025.


Ms. Jodey Altier Date 11/17/25


Dr. Sarah Parker Date 11/17/25

