



## 2025-2026 Dependent Student Verification Worksheet

The U.S. Department of Education selected your Free Application for Federal Student Aid (FAFSA) for a review process called verification. We are required by federal law to obtain this information. If there are differences between the information on your FAFSA and the results of verification, we will send corrections electronically to the U.S. Department of Education. If corrections are made, you will then electronically receive an updated Student Aid Report (SAR). This may result in an adjustment to your estimated financial aid award. Financial aid payments will not be made to your Student Account until all verification requirements have been met and the necessary corrections have been made.

### Step 1 - STUDENT INFORMATION

Last Name	First Name	M.I.	WSCO ID #	DOB
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### Step 2 - FAMILY INFORMATION

List all the people in your parent's household, including their names, ages, and relationship to you.

- Always include yourself, the student, even if you don't live with your parent(s)
- Always include your parent(s), including a step-parent, even if you don't live with your parent(s)
- Your parent(s)' other dependent children, if (a) your parent(s) will provide more than half of their support from July 1, 2025 through June 30, 2026 (even if they do not live with them), or (b) the children would be required to provide parental information when applying for Federal Student Aid
- Other people only if they now live with your parent(s) and your parent(s) provide more than half of their support and will continue to provide more than half of their support through June 30, 2026.

*Number in College: In the boxes below, be sure to include information about any household member who is, or will be, enrolled at least half time in a degree, diploma, or certificate program at an eligible postsecondary educational institution any time between July 1, 2025, and June 30, 2026, and include the name of the college.*

Full Name	Age	Relationship	Name of College	Enrolled Half Time
Example: JOHN SMITH	28	Self	WSCO	Yes
		<i>Self</i>	Washington State College of Ohio	

Note: We may require additional documentation if we have reason to believe that the information regarding household members currently enrolled in eligible postsecondary educational institutions is inaccurate

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### Step 3 – STUDENT’S Filing Status / Income Information

Check only one of the boxes below,	and Submit the following required document(s)
<input type="checkbox"/> I filed or will file a 2023 Federal Income Tax Return.	You must provide: <ol style="list-style-type: none"> <li>1. A copy of your 2023 tax return transcript* from IRS.gov.               <ul style="list-style-type: none"> <li>- If you used the IRS DRT while completing the FAFSA you will not need to provide the transcript.</li> </ul> </li> </ol>
<input type="checkbox"/> I worked but am not required to file a 2023 Federal Income Tax Return.	You must provide: <ol style="list-style-type: none"> <li>1. Your 2023 W-2 Form(s) or other earnings statement from employer(s)</li> <li>2. Complete <i>Student Non-Filer Form</i> declaring that a 2023 Federal Tax Return has not and will not be filed.</li> </ol>
<input type="checkbox"/> I did not work and will not file a 2023 Federal Income Tax Return.	You must also provide: <ol style="list-style-type: none"> <li>1. Complete the <i>Student Non-Filer Form</i> declaring that a 2023 Federal Income Tax Return has not and will not be filed.</li> </ol>

### Step 4 – PARENT(S) Filing Status / Income Information

Check only one of the boxes below,	and Submit the following required document(s)
<input type="checkbox"/> I/We, the parent(s), filed or will file a 2023 Federal Income Tax Return.	You must provide: <ol style="list-style-type: none"> <li>1. A copy of your 2023 tax return transcript* from IRS.gov.               <ul style="list-style-type: none"> <li>- If you used the IRS DRT while completing the FAFSA you will not need to provide the transcript.</li> </ul> </li> </ol>
<input type="checkbox"/> I/We, the parent(s), worked but not required to file a 2023 Federal Income Tax Return.	You must provide: <ol style="list-style-type: none"> <li>1. Your 2023 W-2 Form(s) or other earnings statement from employer(s)</li> <li>2. Complete <i>Parent Non-Filer Form</i> declaring that a 2023 Federal Tax Return has not and will not be filed.</li> <li>3. A Verification of Non-Filing Letter** from IRS.gov for 2023.</li> </ol>
<input type="checkbox"/> I/We, the parent(s), did not work and will/did not file a 2023 Federal Income Tax Return.	You must also provide: <ol style="list-style-type: none"> <li>1. A Verification of Non-Filing Letter** from IRS.gov for 2023.</li> <li>2. Complete the <i>Parent Non-Filer Form</i> declaring that a 2023 Federal Income Tax Return has not and will not be filed.</li> </ol>

\* Your 2023 IRS Tax Return Transcript may be obtained through:

- Get Transcript by MAIL – Go to [www.irs.gov](http://www.irs.gov) and select “Get Your Tax Record.” Click “Get Transcript by MAIL.” Make sure to request the “IRS Tax Return Transcript” and **NOT** the “IRS Tax Account Transcript.”
- Get Transcript ONLINE – Go to [www.irs.gov](http://www.irs.gov) and select “Get Your Tax Record.” Click “Get Transcript ONLINE.” Make sure to request the “IRS Tax Return Transcript” and **NOT** the “IRS Tax Account Transcript.”
- Automated Telephone Request – 1-800-908-9946.
- Paper Request Form – IRS Form 4506T-EZ or IRS Form 4506-T at <https://www.irs.gov/pub/irs-pdf/f4506t.pdf>.

\*\* The **Non-filing Letter** – may be obtained at [www.irs.gov](http://www.irs.gov) by ‘Get Transcript Online’ or using ‘Form 4506-T’ (see above).

### Step 5 – CERTIFICATION AND SIGNATURES

I (we) certify that all the information reported to qualify for federal aid is complete and correct to my knowledge. If additional documentation is required, I will submit those documents in a timely manner. I understand that if I purposely give false or misleading information, I may be fined, sentenced to jail, or both and my financial aid may be terminated.

**WARNING: If you purposely give false or misleading information, you may be fined, sent to prison, or both.**

STUDENT SIGNATURE (Required)

DATE

PARENT SIGNATURE (Required)

DATE

RETURN THIS FORM: Completed forms and documents may be dropped off in person at the WSCO Student One Stop.  
Or, fax 740.376.0257, scan & email [finaid@wsc.edu](mailto:finaid@wsc.edu) or mail 710 Colegate Dr., Marietta, OH 45750.