



HOW TO REACH US:

HEALTH INFORMATION MANAGEMENT TECHNOLOGY

ADMISSIONS: 740.568.1900

CONTACT:

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ONLINE:

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CAREER OPPORTUNITIES:

- Hospital Facilities
- Ambulatory Facilities
- Patient Access
- Health Insurance Companies
- Medical Billing or Medical Coding Companies
- Education

STUDENT OPPORTUNITIES:

Upon successful completion of the Associate of Applied Science in Health Information Management Technology degree, students are eligible to sit for the American Health Information Management Association (AHIMA) Registered Health Information Technical (RHIT) Exam pending CAHIIM accreditation.

EMPLOYMENT FORECAST:

Nationally and regionally, the future outlook for careers is above the national average. Credentials earned through this program are national credentials, which means you can apply outside the state where you reside for employment and have a valid credential.

IT'S A FACT:

Nearly 70% of Washington State students receive financial aid.

THE PROGRAM:

The Health Information Management Technology (HIMT) is a five-semester, fully online program* with credentials built into the curriculum that you'll earn along the way. You can earn a medical billing and medical coding certificate within the first three semesters of the program. This valuable credential will equip you with the knowledge and skills necessary to gain employment while you continue your education and make you eligible to sit for various external medical coding and/or medical billing certification exams.

*While instruction for this program is completely online, during the Professional Practice portion of your training, where you will gain experience and meet curricular competencies, you will work with a medical facility or company that may require on-site attendance.

Health Information Management Technology (HIMT) professionals are diverse experts who keep the human touch in patient health information. Health information management professionals manage and protect patient records and patient information to enhance patient care by ensuring medical records are complete, accurate, and accessible in real time to healthcare providers so they can make critical health-related decisions to provide quality patient care. Health information management professionals understand medical department workflows and department flow within computer information systems. The most commonly known positions that fall under the health information management technician umbrella are medical billers and medical coders. Medical billers and medical coders are vital to facilities as they understand insurance contracts and help facilities be reimbursed for services provided to patients while following federal regulations and guidelines to help facilities receive proper reimbursement for services provided.

GRADUATES OF THE PROGRAM WILL BE ABLE TO:

- Demonstrate proficiency in determining diagnosis and procedure codes according to official guidelines.
- Demonstrate proficiency in meeting compliance and regulatory requirements in reimbursement technologies.
- Demonstrate proficiency in the utilization of data-driven performance improvement techniques for decision-making.
- Demonstrate the ability to apply policies, regulations, and standards to the management of information.
- Apply various forms of communication effectively as a communicator and an observer.
- Demonstrate the ability to use current technology and scientific principles to adapt to a changing world.

ADMISSION TO THE PROGRAM:

Admission to the HIMT program is limited and admission is made on a selective basis.

- ❖ **Admission to the Health Information Management Technology Program** is limited and awarded on a selective basis.
- ❖ **General admission into the college does not grant admission into the program, but General admission into the college is required for program admission.**
- ❖ Applicants are urged to apply early. You must have the following to apply to the HIMT degree program

ENTRANCE REQUIREMENTS:

1. Complete application for admission to Washington State College of Ohio.
2. Must be a high school graduate or possess a GED Certificate.
3. Submit an official high school transcript or GED Certificate, and official transcripts from any college(s) attended.
4. Complete an application for the **HIMT** program.
5. Submit **three (3) non-family** references.
6. Successfully completed the one-week free online readiness course.
(Starts Monday @ 8:00 am and ends Saturday @ 5:00 pm every week.) **-OR-**
Successfully completed a WSCO online course with a grade of "C" or better
7. Completed H.S. Algebra II (or higher) or **MATH 0106**.
8. **Cumulative GPA of 2.5 or higher** when applying, and upon program entry.

This program must be completed in a sequence of consecutive semesters (see curriculum).

A grade of "C" or above is required in all courses.



Health Information Management Technology (HIMT)

Estimated Costs for 2026-2028

In-state Tuition: \$170.00 Out-of-state Tuition: \$ 171.00

Fall Semester 2026

Credit Hours:	15
Tuition:	\$ 2,550.00
Books:	\$ 827.00
Exam Fees:	\$ 0.00
Labs:	\$ 327.00*
Lab Fees:	\$ 0.00
Laptop:	\$ 750.00
Cost Estimate (in-state):	\$ 4,454.00

- * Students will purchase on the eCampus Bookstore along with textbooks.
- ** Lab fees pay for AHIMA membership/EHRGO

Spring Semester 2027

Credit Hours:	13
Tuition:	\$ 2,210.00
Books:	\$ 1,088.00
Exam Fees (BUSM 1600):	\$ 100.00
Exam Fees (HIMT 1301):	\$ 75.00**
Lab Fees (MATH 2110):	\$ 20.00
Cost Estimate (in-state):	\$ 3,493.00

- * Students will purchase through the eCampus Bookstore and AHIMA.org
- ** Lab fees pay for AHIMA membership/EHRGO

Summer Semester 2027

Credit Hours:	12
Tuition:	\$ 2,040.00
Books:	\$ 448.00
Labs:	\$ 814.00*
Lab Fees (ENGL 1510):	\$ 20.00
Cost Estimate (in-state):	\$ 3,322.00

- * Students will purchase through HFMA and AAPC
- ** Lab fees pay for items

Fall Semester 2027

Credit Hours:	12
Tuition:	\$ 2,040.00
Books:	\$ 132.00
Labs:	\$ 567.00*
Lab Fees:	\$ 0.00**
Cost Estimate (in-state):	\$ 2,739.00

- * Students will purchase through the eCampus Bookstore and AHIMA.org
- ** Lab fees pay for items

Spring Semester 2028

Credit Hours:	12
Tuition:	\$ 2,040.00
Books:	\$ 615.00
Exam Fees (BUSM 1600):	\$ 0.00
Labs:	\$ 299.00*
Lab Fees:	\$ 0.00**
Cost Estimate (in-state):	\$ 2,954.00

- * Students will purchase through the eCampus Bookstore and AHIMA.org
- ** Lab fees pay for items

Total Cost Estimate (In-state) \$ 16,962.00

- * *Some classes may offer or allow the utilization of e-books*

Revised 8.6.2025

Again, this information is only an **estimate of the approximate cost** for **five semesters** and is based on current costs and fees. The estimate does not include a mileage estimate as it is impossible to predict spring clinical rotation assignments at this time.

Prior to entry into the professional practice experience, a physical exam, lab work, drug test, BLS certification, background check, and proof of immunizations are required. Fees for these services vary greatly and it is difficult to estimate, however, the cost should be under **\$300.00**. A criminal background check is required; it is available through Marietta Memorial Hospital for **\$40.00**.

All financial aid inquiries may be directed to the Director of Financial Aid.

Worksheet:

Fall Semester 2026 Textbook Cost		
BIOL 1300	\$163	(Textbook) \$163 Fundamentals of Anatomy & Physiology (*Same as Cengage MindTap used in HIMT 1100)
BIOL 2450	\$133	(Textbook)
HLTH 1800	\$127	(Textbook)
HIMT 1100	\$280	(Textbook) \$280 Cengage MindTap, Unlimited Subscription, 12 months \$0 Cengage Case Studies Lab: \$128* EHRGO (12-month access) (Only purchase once. Used in HIMT 1200 also.) \$49* AHIMA Membership Fee (Only purchase once. One-year membership. Used in HIMT 1200 also.)
HIMT 1200	\$124	(Textbook) \$124 Health Information Management Technology: An Applied Approach \$0 Cengage Case Studies (Covered in HIMT 1100 with Cengage Mindtap) Lab: \$150* Castle Branch (Students are billed annually by Castle Branch – Cost varies by State) \$128* EHRGO 12-month access (Only purchase once. Covered in HIMT 1100) \$49* AHIMA Membership Fee (Only purchase once. One-year membership. Covered in HIMT 1100)
Total	\$827 (Textbook) (Lab: \$128 + 49 + 150 = \$327)	

Spring Semester 2027 Textbook Cost		
BUSM 1600	\$152	(Textbook) \$100** Exam Fee
MATH 2110	\$126	(Textbook) \$20** Lab Fee
HIMT 1301	\$710	(Textbooks) \$0 Cengage MindTap, Unlimited Subscription, 12 months (Covered in HIMT 1100) \$500* AAPC Coding Bundle \$113* AHIMA ICD-10-PCS: An Applied Approach \$97* AHIMA Clinical Coding Workout (Only purchase once. Also use in HIMT 2900) Lab: \$75* AHIMA 3M Encoder (Exam Fee) \$0 EHRGO 12-month access (Only purchase once. Covered in HIMT 1100)
HIMT 1302	\$100	(Textbooks) \$0 Coding Bundle AAPC (covered in HIMT 1301) \$100* AHIMA Basic Current Procedural Terminology & \$0 AHIMA Clinical Coding Workout (covered in HIMT 1301) Lab: \$0 AHIMA 3M Encoder (Only purchase once. Covered in HIMT 1301)
Total	\$1,088 (Textbook) (Lab: \$100 + 20 + 75 = \$195)	

Summer Semester 2027 Textbook Cost		
ENGL 1510	\$-0-	(Textbook) \$20** Lab Fee
HIMT 1400	\$-0-	(Textbook) Cengage Mindtap Understanding Healthcare Reimbursement (Covered in HIMT 1100)
HIMT 1500	\$232	(Textbook) AHIMA Healthcare Code Sets, Clinical Terminologies, and Classification Systems
HIMT 1700	\$216	(Textbooks) \$216 AHIMA Revenue Cycle Management Best Practices \$0 AHIMA Clinical Coding Workout purchased in HIMT 1301 and HIMT 1302 . \$0 HFMA CRCR Certification Exam Comes with Student Membership Lab Required: \$75* AHIMA 3M Encoder (Exam Fee) \$0 EHRGO 12-month access (Only purchase once. Covered in HIMT 1100) \$50** HFMA Student Membership Lab Optional: \$190* Membership (non-refundable) \$499* AAPC CPC Certification Exam or AAPC CPB Certification Exam (student choice and non-refundable) or AHIMA Coding credential CCA or CCS or CCS-P
Total	\$448 (Textbook)	(Lab Required: \$20 + 75 + 50 = \$145) (Lab Optional: \$190 + 499= \$689)

Fall Semester 2027 Textbook Cost		
SPCH 1510 or SPCH 2060	\$-0-	Books not required.
PSYC 1010 or SOCI 1010	\$40	(Textbook)
HIMT 2100	\$-0-	(Textbooks) \$0 Health Information Management Technology: An Applied Approach (Covered in HIMT 1200) Lab \$263* AHIMA VLab Health Information Administrator Package (Only purchase once. Also used in HIMT 2200 .) \$128* EHRGO (12-month access) (Only purchase once. Used in HIMT 2200 also.) \$49* AHIMA Membership Fee (Only purchase once. One-year membership.) \$98 Castle Branch (Cost varies by state for drug and background testing).
HIMT 2200	\$92	(Textbook) \$92 Introduction to Information Systems for Health Information Technology Lab (Student purchases through bookstore or organization): \$0 AHIMA VLab Health Information Administrator Package (Only purchase once. Covered in HIMT 2100) \$0 EHRGO (12-month access) (Only purchase once. Used in HIMT 2100 also.)
Total	\$132 (Textbook)	(Lab: \$263 + 157 + 49 + 98 = \$538)

Spring Semester 2028 Textbook Cost

BUSM 1550	\$85	(Textbook)	
HIMT 2301	\$230	(Textbook)	
	\$130		Cengage MindTap, Unlimited Subscription, 4 months
	\$100		AHIMA Data Analytics in Healthcare Research: Tools and Strategies
		Lab	(Student purchases through bookstore or organization):
	\$0		AHIMA VLab Health Information Administrator Package (Only purchase once. Covered in HIMT 2100.)
	\$0		EHRGO (12-month access) (Only purchase once. Covered in HIMT 2100.)
HIMT 2400	\$100	(Textbook)	
	\$100		AHIMA Quality and Performance Improvement in Healthcare
	\$0		Cengage MindTap, Unlimited Subscription, 12 months (covered in HIMT 2301)
		Lab	(Student purchases through bookstore or organization):
	\$0		AHIMA VLab Health Information Administrator Package (Only purchase once. Covered in HIMT 2100)
	\$0		EHRGO (12-month access) (Only purchase once. Covered in HIMT 2100.)
HIMT 2500	\$100	(Textbook)	
	\$100		AHIMA Enterprise Health Information Management and Data Governance
	\$0		Cengage MindTap, Unlimited Subscription, 12 months (covered in HIMT 2301)
		Lab	(Student purchases through bookstore or organization):
	\$0		AHIMA VLab Health Information Administrator Package (Only purchase once. Covered in HIMT 2100)
	\$0		EHRGO (12-month access) (Only purchase once. Covered in HIMT 2100.)
HIMT 2900	\$100	(Textbook)	
	\$100		AHIMA RHIT Certification Exam Preparation
	\$0		Cengage MindTap, Unlimited Subscription, 12 months (covered in HIMT 2301)
	\$0		AHIMA Clinical Coding Workout (Only purchase once. Covered in HIMT 1301)
		Lab	(Student purchases through bookstore or organization):
	\$0		AHIMA VLab Health Information Administrator Package (Only purchase once. Covered in HIMT 2100.)
	\$0		EHRGO (12-month access) (Only purchase once. Covered in HIMT 2100.)
	\$299**		RHIT Certification Exam
Total	\$615 (Textbook) (Lab: \$299)		



New Students - Background Check, Compliance Tracker and Drug Test	
CACar	AR County Criminal Searches Incl. Maiden and Alias Names Inside State (\$17) + AR Child Abuse (\$9)
CACde	DE DE Statewide Criminal Search (\$24) + DE Child Abuse (\$9) + DE Adult Abuse (\$9)
CACfl	FL FL Statewide Criminal Search (\$31)
CACga	GA GA Statewide Criminal Search (\$21)
CACil	IL IL Statewide Criminal Search (\$23) + IL Child Abuse (\$9)
CACia	IA County Criminal Searches Incl. Maiden and Alias Names Inside State (\$17) + IA Child Abuse (\$9)
CACKy	KY County Criminal Searches Incl. Maiden and Alias Names Inside State (\$17) + NW Wants & Warrants (\$12)
CACme	ME ME Statewide Criminal Search (\$35)
CACmd	MD County Criminal Searches Incl. Maiden and Alias Names Inside State (\$17) + MD Child Abuse (\$9)
CACmi	MI MI Statewide Criminal Search (\$21)
CACmn	MN MN Statewide Criminal Search (BCA) (\$21)
CACne	NE County Criminal Searches Incl. Maiden and Alias Names Inside State (\$17) + NE Child Abuse (\$9)
CACnh	NH NH Statewide Criminal Search (\$28)
CACnj	NJ NJ Statewide Criminal Search – State Police (\$35)
CACny	NY NY Statewide Criminal Search (\$115)
CACnc	NC NC Statewide Criminal Search (\$9)
CACoh	OH OH Statewide Criminal Search (\$21)
CACok	OK County Criminal Searches Incl. Maiden and Alias Names Inside State (\$17) + NW Wants & Warrants (\$12)
CACpa	PA PA Statewide Criminal Search (\$33) + PA Fingerprint DHS App Funded – Service Code 1KG756 (\$13.00) + PA Child Abuse App Funded – PP Individual 14 years of age or older...(\$3)
CACsc	SC SC Statewide Criminal Search (\$32)
CACsd	SD SD Statewide Criminal Search (\$22)
CACtn	TN County Criminal Searches Incl. Maiden and Alias Names Inside State (\$17) + TN Child Abuse (\$9)
CACtx	TX TX Statewide Criminal Search (\$21) + County Criminal Searches inside State Maiden and Alias Incl. (\$17)
CACwa	WA WA Statewide Criminal Search (\$20) + WA Child Abuse (\$9)
CACwi	WI WI Statewide Criminal Searches : DOJ/DHFS (\$23) + Circuit Courts (\$15) + WI Bid Form w/ CB Review (\$8)
CAC	Others County Criminal Searches Incl. Maiden and Alias Names Inside State (\$17)
	Residency History (\$3)
	Social Security Alert (\$1)
	County Criminal Records – Outside State - Flat Rate – Maiden and Alias Names Included (\$15)
	Nationwide Record Indicator w/ Sex Offender Index – Maiden and Alias Names Included (\$13)
	Nationwide Healthcare Fraud and Abuse Search (\$9)
	Compliance Tracker w/ Quality Assurance and Multi Year Renewals (\$49.99)
	10 panel urine drug test (\$51)
	\$141.99 + State Specific Costs Listed



Rechecks - Background Check and Drug Test	
CACzrar	AR County Criminal Searches Inside State (\$12) + AR Child Abuse (\$9)
CACzrde	DE DE Statewide Criminal Search (\$24) + DE Child Abuse (\$9) + DE Adult Abuse (\$9)
CACzrfl	FL FL Statewide Criminal Search (\$31)
CACzrga	GA GA Statewide Criminal Search (\$21)
CACzril	IL IL Statewide Criminal Search (\$23) + IL Child Abuse (\$9)
CACzria	IA County Criminal Searches Inside State (\$12) + IA Child Abuse (\$9)
CACzrky	KY County Criminal Searches Inside State (\$12) + NW Wants & Warrants (\$12)
CACzrme	ME ME Statewide Criminal Search (\$35)
CACzrmd	MD County Criminal Searches Inside State (\$12) + MD Child Abuse (\$9)
CACzrmi	MI MI Statewide Criminal Search (\$21)
CACzrmn	MN MN Statewide Criminal Search (BCA) (\$21)
CACzrne	NE County Criminal Searches Inside State (\$12) + NE Child Abuse (\$9)
CACzrnh	NH NH Statewide Criminal Search (\$28)
CACzrnj	NJ NJ Statewide Criminal Search – State Police (\$35)
CACzrny	NY NY Statewide Criminal Search (\$115)
CACzrnc	NC NC Statewide Criminal Search (\$9)
CACzroh	OH OH Statewide Criminal Search (\$21)
CACzrok	OK County Criminal Searches Inside State (\$12) + NW Wants & Warrants (\$12)
CACzrpa	PA PA Statewide Criminal Search (\$33) + PA Fingerprint DHS App Funded – Service Code 1KG756 (\$13.00) + PA Child Abuse App Funded – Individual 14 years of age or older...(\$3)
CACzrsc	SC SC Statewide Criminal Search (\$32)
CACzrsd	SD SD Statewide Criminal Search (\$22)
CACzrtn	TN County Criminal Searches Inside State (\$12) + TN Child Abuse (\$9)
CACzrtx	TX TX Statewide Criminal Search (\$21) + County Criminal Searches inside State (\$17)
CACzrwa	WA WA Statewide Criminal Search (\$20) + WA Child Abuse (\$9)
CACzrwi	WI WI Statewide Criminal Searches : DOJ/DHFS (\$23) + Circuit Courts (\$15) + WI Bid Form w/ CB Review (\$8)
CACzr	Othe County Criminal Searches Inside State (\$12)
rs	
Residency History (\$3)	
County Criminal Records - Outside State - Flat Rate (\$15)	
Nationwide Record Indicator w/ Sex Offender Index (\$10)	
Nationwide Healthcare Fraud and Abuse Search (\$9)	
10 panel urine drug test (\$51)	
\$88 + State Specific Costs Listed	

Associate Degree of Applied Science

Health Information Management Technology

Coding & Reimbursement Track

TO BE ELIGIBLE FOR GRADUATION, A STUDENT MUST COMPLETE ALL COURSES LISTED BELOW WITH A PASSING GRADE OF "C" OR BETTER AND MAINTAIN A CUMULATIVE GPA OF AT LEAST 2.0

STUDENT: _____

PHONE #: _____

DATE ENROLLED: _____

GENERAL EDUCATION COURSES (31 credit hours)

English Composition (3 Credits)

ENGL 1510 English Composition I

CREDITS

SEMESTER TAKEN

GRADE

3

Speech (3 Credits)

SPCH 1510 or Speech OR/

SPCH 2060 Interpersonal Communication

3

Computer Applications (3 Credits)

BUSM 1600 PC Applications

3

Mathematics (4 Credits)

MATH 2110 Statistics

4

Natural Science (4 Credits)

BIOL 1300 The Human Body

4

Social/Behavioral Science (3 Credits)

PSYC 1010 General Psychology OR/

SOCI 1010 Introduction to Sociology

3

3

Non-Technical (Basic) (11 Credits)

HLTH 1800 Medical Terminology

HLTH 1420 Introduction to Human Disease OR/

BIOL 2450 Pathophysiology

BUSM 1550 Business Management

HIMT 1100 HIMT Legal Issues

3

3

3

3

2

31

MAJOR Courses (34 credit hours)

HIMT 1200 Health Record Management I

HIMT 1301 Clinical Classification ICD 10-CM/PCS

HIMT 1302 Current Procedural Terminology

HIMT 1400 Healthcare Reimbursement

HIMT 1500 Advanced Clinical Classification System

HIMT 1700 Revenue Cycle and Coding

HIMT 2100 Health Record Management II

HIMT 2200 Health Info. Tech. Systems

HIMT 2301 HIMT Statistics Analysis

HIMT 2400 HIMT Quality Management

HIMT 2500 Health Information Management & Data

Governance

HIMT 2900 HIMT Professional Practice

3

3

3

3

3

3

3

3

2

2

3

2

33

64

Total Program

SUBJECT TO CHANGE WITHOUT NOTICE

Associate Degree of Applied Science
Health Information Management Technology
Coding & Reimbursement Track

		SEMESTER I (Fall)			SEMESTER IV (Fall)			
BIOL	1300	The Human Body	HIMT	2100	Health Record Management II		(3) 3-0	
HLTH	1420/ OR	Introduction to Human Disease / OR	HIMT	2200	Health Information Technology Systems		(3) 3-0	
BIOL	2450	Pathophysiology	PSYC	1010/ OR	General Psychology/ OR		(3) 3-0	
HIMT	1100	HIMT Legal Aspects	SOCI	1010	Introduction to Sociology		(3) 3-0	
HIMT	1200	Health Record Management I	SPCH	1510/ OR	Speech/ OR		(3) 3-0	
HLTH	1800	Medical Terminology	SPCH	2060	Interpersonal Communications		(3) 3-0	
		(15)						(12)
		SEMESTER II (Spring)			SEMESTER V (Spring)			
BUSM	1600	PC Applications	BUSM	1550	Business Management		(3) 3-0	
HIMT	1301	Clinical Classifications/ ICD-10-CM/PCS	HIMT	2301	HIMT Statistics Analysis		(2) 2-0	
HIMT	1302	Current Procedural Terminology	HIMT	2400	HIMT Quality Management		(2) 2-0	
MATH	2110	Statistics	HIMT	2500	Health Information Management & Data Governance		(3) 3-0	
		(13)						(12)
		SEMESTER III (Summer)						
ENGL	1510	English Comp I						
HIMT	1400	Healthcare Reimbursement						
HIMT	1500	Advanced Clinical Classification Systems						
HIMT	1700	Revenue Cycle and Coding						
		(12)						

2026-2027

2027-2028

Program Total 64



Health Information Management Technology

Health information management professionals manage and protect patient records and patient information to enhance patient care by ensuring medical records are complete, accurate, and accessible in real-time to healthcare providers so they can make critical health-related decisions to provide quality patient care. Hospital department workflows and department flow within computer information systems is understood.

16%
projected job
growth

Estimated Program Cost

\$16,456

The most commonly known entry positions are Prospective Payment System Coordinator,

Health Information Management Specialist, Patient Navigator, Medical Coder, Medical Biller, Payor Specialist, Health Information Data Integrity Specialist, Registrar-Disease Registry, and Master Patient Index Specialist to name a few.

The HIMT program prepares students to sit for medical coding, medical billing, and the registered health information technician external certifications.

EXAMS, CERTIFICATIONS & SPECIALIZATIONS

Medical Coding & Billing: first through third semesters
RHIT Certification Exam: last two semesters

To learn more contact:

Christina Manley
740.568.1910
cmanley1@wscc.edu

PROGRAM SPOTLIGHTS

- 100% Online
- Work/School Balance
- Experienced Faculty
- 15 Students/Cohort
- Individualized Learning
- 80+ Practicum Hours

CAREER OPPORTUNITIES & SALARIES

Health Information Tech	\$45,690
Medical Coder	\$53,593
Medical Billing	\$41,337
Outpatient Coding Auditor	\$53,800
Clinical Documentation Specialist	\$75,885



LOCAL EMPLOYMENT

- Hospitals/Clinics
- Educational Institutions
- Insurance Agencies
- Law Firms
- Chiropractor/Physical Therapy
- Government