



## MEDICAL BILLING AND CODING (MBC)

### HOW TO REACH US:

**ADMISSIONS:** 740.568.1900

**CONTACT:**

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Director

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740.568.1910

**ONLINE:**

[www.wcco.edu/health](http://www.wcco.edu/health)

**CAREER OPPORTUNITIES:**

- Hospital Facilities
- Ambulatory Facilities
- Patient Access
- Health Insurance Companies
- Medical Billing or Medical Coding Companies
- Education

**STUDENT OPPORTUNITIES:**

Upon successful completion of the Medical Billing and Coding certificate program, students are eligible to sit for the HFMA CRCR certification exam, AHIMA CCA, CCS, and CCS-P coding credentials, AAPC CPC coding credential, AAPC CPB credential, and the AMB CMRS credential.

**EMPLOYMENT FORECAST:**

Nationally and regionally, the future outlook for careers is above the national average. Credentials earned through this program are national credentials, which means you can apply outside the state where you reside for employment and have a valid credential.

**IT'S A FACT:**

Nearly 70% of Washington State students receive financial aid.

Rev. 8.6.2025

**THE PROGRAM:**

The Medical Billing and Coding Certificate program is a three-semester, fully online program with credentials built into the program. These medical billing and medical coding credentials will equip you with the knowledge and skills necessary to gain employment. Additionally, this allows you the opportunity to gain employment to further your career in the Health Information Management Technology degree or pursue of four-year degree.

Medical billers and medical coders are vital to facilities as they understand insurance contracts, official coding guidelines, and payment models to ensure medical facilities receive the proper reimbursement for services provided to patients. Additionally, they act as patient advocates to ensure patients have been billed for services correctly and medical codes accurately describe procedures performed and types of visits that occur.

**GRADUATES OF THE PROGRAM WILL BE ABLE TO:**

- Demonstrate proficiency in determining diagnosis and procedure codes according to official guidelines.
- Demonstrate proficiency in evaluating compliance and regulatory requirements in reimbursement methodologies.
- Demonstrate proficiency in evaluating the revenue cycle process.
- Demonstrate proficiency in identifying processes and techniques for both enhancing the patient experience and improving the financial performance of the medical facility.
- Demonstrate proficiency in the most cost-effective ways to reduce denials and simplify collections

**ADMISSION TO THE PROGRAM:**

Admission to the Medical Billing and Coding certificate program is limited and admission is made on a selective basis.

- ❖ **Admission to the Medical Billing and Coding Certificate Program** is limited and awarded on a selective basis.
- ❖ **General admission into the college *does not* grant admission into the program, but General admission into the college is required for program admission.**
- ❖ Applicants are urged to apply early. You must have the following to apply to the MBC certificate program:

**ENTRANCE REQUIREMENTS:**

1. Complete application for admission to Washington State College of Ohio.
2. Must be a high school graduate or possess a GED Certificate.
3. Submit an official high school transcript or GED Certificate, and official transcripts from any college(s) attended.
4. Complete an application for the **MBC** Certificate program.
5. Submit **three (3) non-family** references.
6. Successfully completed the one-week free online readiness course.  
(Starts Monday @ 8:00 am and ends Saturday @ 5:00 pm every week. **-OR-** Successfully completed a WSCO online course with a grade of "C" or better
7. Completed H.S. Algebra II (or higher) or **MATH 0106**.
8. **Cumulative GPA of 2.5 or higher** when applying, and upon program entry.

This program must be completed in a sequence of consecutive semesters (see curriculum). **A grade of "C" or above is required in all courses.**



**Medical Billing and Coding (MBC)**

**Estimated Costs for 2026-2027**

*In-state Tuition: \$170.00    Out-of-state Tuition: \$ 171.00*

<b>Fall Semester 2026</b>	
Credit Hours:	15
Tuition:	\$ 2,550.00
Books:	\$ 827.00
Exam Fees:	\$ 0.00
Labs:	\$ 327.00*
Lab Fees:	\$ 0.00
Laptop:	\$ 750.00
<b>Cost Estimate (in-state):</b>	<b>\$ 4,454.00</b>
* Students will purchase on the eCampus Bookstore along with textbooks.	
** Lab fees pay for AHIMA membership/EHRGO	
<b>Spring Semester 2027</b>	
Credit Hours:	12
Tuition:	\$ 2,040.00
Books:	\$ 962.00
Exam Fees (BUSM 1600):	\$ 100.00
Exam Fees (HIMT 1301):	\$ 75.00*
Lab Fees: (ENGL 1510)	\$ 20.00
Lab Fees:	\$ 0.00**
<b>Cost Estimate (in-state):</b>	<b>\$ 3,197.00</b>
* Students will purchase lab items in eCampus Bookstore, along with textbooks and AHIMA.org.	
** Lab fees pay for AHIMA membership/EHRGO	

<b>Summer Semester 2027</b>	
Credit Hours:	9
Tuition:	\$ 1,530.00
Books:	\$ 448.00
Exam Fees (HIMT 1700):	\$ 0.00*
Labs:	\$ 814.00**
Lab Fees:	\$ 0.00
<b>Cost Estimate (in-state):</b>	<b>\$ 2,792.00</b>
* Students will purchase lab items through HFMA And AAPC.	
<b>Total Cost Estimate (In-state)</b>	<b>\$ 10,443.00</b>
* Some classes may offer or allow the utilization of e-books	

*Revised 8.6.2025*

Again, this information is only an **estimate of the approximate cost** for **three semesters** and is based on current costs and fees. The estimate does not include a mileage estimate as it is impossible to predict spring clinical rotation assignments at this time.

If pursuing the Health Information Management Technology program, a physical exam, lab work, and proof of immunizations are required in the **HIMT 2900** course. Fees for these services vary greatly, and it is difficult to estimate, however, the cost should be under **\$300.00**. A criminal background check is required before going out to professional practice in the **HIMT 2900** course; it is available through Marietta Memorial Hospital for **\$40.00**.

**All financial aid inquiries may be directed to the Director of Financial Aid.**

## Worksheet:

Fall Semester 2026 Textbook Cost		
BIOL 1300	\$163	(Textbook) \$163 Fundamentals of Anatomy & Physiology
BIOL 2450	\$133	(Textbook)
HLTH 1800	\$127	(Textbook)
HIMT 1100	\$280	(Textbook) \$280 Cengage MindTap, Unlimited Subscription, 12 months \$0 Cengage Case Studies  <b>Lab:</b> \$128* EHRGO (12-month access) (Only purchase once. Used in <b>HIMT 1200</b> also.) \$49* AHIMA Membership Fee (Only purchase once. One-year membership. Used in <b>HIMT 1200</b> also.)
HIMT 1200	\$124	(Textbook) \$124 Health Information Management Technology: An Applied Approach \$0 Cengage Case Studies (Covered in <b>HIMT 1100</b> with Cengage Mindtap)  <b>Lab:</b> \$150* Castle Branch (Students are billed annually by Castle Branch – Cost varies by State) \$0 EHRGO 12-month access (Only purchase once. Covered in <b>HIMT 1100</b> ) \$0 AHIMA Membership Fee (Only purchase once. One-year membership. Covered in <b>HIMT 1100</b> )
<b>Total</b>	<b>\$827 (Textbook) (Lab: \$128 + 49 + 150 = \$327)</b>	

Spring Semester 2027 Textbook Cost		
BUSM 1600	\$152	(Textbook) \$100** Exam Fee
ENGL 1510	\$-0-	(Textbook) \$20** Lab Fee
HIMT 1301	\$710	(Textbooks) \$0 Cengage MindTap, Unlimited Subscription, 12 months (Covered in <b>HIMT 1100</b> ) \$500* AAPC Coding Bundle \$113* AHIMA ICD-10-PCS: An Applied Approach \$97* AHIMA Clinical Coding Workout (Only purchase once. Also use in <b>HIMT 2900</b> )  <b>Lab:</b> \$75* AHIMA 3M Encoder (Exam Fee) \$0 EHRGO 12-month access (Only purchase once. Covered in <b>HIMT 1100</b> )
HIMT 1302	\$100	(Textbooks) \$0 Coding Bundle AAPC (covered in <b>HIMT 1301</b> ) \$100* AHIMA Basic Current Procedural Terminology & \$0 AHIMA Clinical Coding Workout (covered in <b>HIMT 1301</b> )  <b>Lab:</b> \$0 AHIMA 3M Encoder (Only purchase once. Covered in <b>HIMT 1301</b> )
<b>Total</b>	<b>\$962 (Textbook) (Lab: \$100 + 20 + 75 = \$195)</b>	

### Summer Semester 2026 Textbook Cost

HIMT 1400	\$-0-	(Textbook) Cengage Mindtap Understanding Healthcare Reimbursement (Covered in <b>HIMT 1100</b> )
HIMT 1500	\$232	(Textbook) AHIMA Healthcare Code Sets, Clinical Terminologies, and Classification Systems
HIMT 1700	\$216	(Textbooks) \$216 AHIMA Revenue Cycle Management Best Practices \$0 AHIMA Clinical Coding Workout purchased in <b>HIMT 1301</b> and <b>HIMT 1302</b> . \$0 HFMA CRCR Certification Exam Comes with Student Membership  <u><b>Lab Required:</b></u> \$75* AHIMA 3M Encoder (Exam Fee) \$0 EHRGO 12-month access (Only purchase once. Covered in <b>HIMT 1100</b> ) \$50** HFMA Student Membership  <u><b>Lab Optional:</b></u> \$190* Membership (non-refundable) \$499* AAPC CPC Certification Exam or AAPC CPB Certification Exam (student choice and non-refundable) or AHIMA Coding credential CCA or CCS or CCS-P
<b>Total</b>	<b>\$448 (Textbook)</b>	<b>(Lab Required: \$75 + 50 = \$125) (Lab Optional: \$190 + 499= \$689)</b>



QUOTE

**New Students - Background Check, Compliance Tracker and Drug Test**

CACar	AR	County Criminal Searches Incl. Maiden and Alias Names Inside State (\$17) + AR Child Abuse (\$9)
CACde	DE	DE Statewide Criminal Search (\$24) + DE Child Abuse (\$9) + DE Adult Abuse (\$9)
CACfl	FL	FL Statewide Criminal Search (\$31)
CACga	GA	GA Statewide Criminal Search (\$21)
CACil	IL	IL Statewide Criminal Search (\$23) + IL Child Abuse (\$9)
CACia	IA	County Criminal Searches Incl. Maiden and Alias Names Inside State (\$17) + IA Child Abuse (\$9)
CACky	KY	County Criminal Searches Incl. Maiden and Alias Names Inside State (\$17) + NW Wants & Warrants (\$12)
CACme	ME	ME Statewide Criminal Search (\$35)
CACmd	MD	County Criminal Searches Incl. Maiden and Alias Names Inside State (\$17) + MD Child Abuse (\$9)
CACmi	MI	MI Statewide Criminal Search (\$21)
CACmn	MN	MN Statewide Criminal Search (BCA) (\$21)
CACne	NE	County Criminal Searches Incl. Maiden and Alias Names Inside State (\$17) + NE Child Abuse (\$9)
CACnh	NH	NH Statewide Criminal Search (\$28)
CACnj	NJ	NJ Statewide Criminal Search – State Police (\$35)
CACny	NY	NY Statewide Criminal Search (\$115)
CACnc	NC	NC Statewide Criminal Search (\$9)
CACoh	OH	OH Statewide Criminal Search (\$21)
CACok	OK	County Criminal Searches Incl. Maiden and Alias Names Inside State (\$17) + NW Wants & Warrants (\$12)
CACpa	PA	PA Statewide Criminal Search (\$33) + PA Fingerprint DHS App Funded – Service Code 1KG756 (\$13.00) + PA Child Abuse App Funded – PP Individual 14 years of age or older...(\$3)
CACsc	SC	SC Statewide Criminal Search (\$32)
CACsd	SD	SD Statewide Criminal Search (\$22)
CACtn	TN	County Criminal Searches Incl. Maiden and Alias Names Inside State (\$17) + TN Child Abuse (\$9)
CACtx	TX	TX Statewide Criminal Search (\$21) + County Criminal Searches inside State Maiden and Alias Incl. (\$17)
CACwa	WA	WA Statewide Criminal Search (\$20) + WA Child Abuse (\$9)
CACwi	WI	WI Statewide Criminal Searches : DOJ/DHFS (\$23) + Circuit Courts (\$15) + WI Bid Form w/ CB Review (\$8)
CAC	Others	County Criminal Searches Incl. Maiden and Alias Names Inside State (\$17)
<b>Residency History (\$3)</b>		
<b>Social Security Alert (\$1)</b>		
<b>County Criminal Records – Outside State - Flat Rate – Maiden and Alias Names Included (\$15)</b>		
<b>Nationwide Record Indicator w/ Sex Offender Index – Maiden and Alias Names Included (\$13)</b>		
<b>Nationwide Healthcare Fraud and Abuse Search (\$9)</b>		
<b>Compliance Tracker w/ Quality Assurance and Multi Year Renewals (\$49.99)</b>		
<b>10 panel urine drug test (\$51)</b>		
<b>\$141.99 + State Specific Costs Listed</b>		



<b>Rechecks - Background Check and Drug Test</b>	
CACzrar	<b>AR County Criminal Searches Inside State (\$12) + AR Child Abuse (\$9)</b>
CACzrde	<b>DE DE Statewide Criminal Search (\$24) + DE Child Abuse (\$9) + DE Adult Abuse (\$9)</b>
CACzrfl	<b>FL FL Statewide Criminal Search (\$31)</b>
CACzrga	<b>GA GA Statewide Criminal Search (\$21)</b>
CACzril	<b>IL IL Statewide Criminal Search (\$23) + IL Child Abuse (\$9)</b>
CACzria	<b>IA County Criminal Searches Inside State (\$12) + IA Child Abuse (\$9)</b>
CACzrky	<b>KY County Criminal Searches Inside State (\$12) + NW Wants &amp; Warrants (\$12)</b>
CACzrme	<b>ME ME Statewide Criminal Search (\$35)</b>
CACzrmd	<b>MD County Criminal Searches Inside State (\$12) + MD Child Abuse (\$9)</b>
CACzrmi	<b>MI MI Statewide Criminal Search (\$21)</b>
CACzrmn	<b>MN MN Statewide Criminal Search (BCA) (\$21)</b>
CACzrne	<b>NE County Criminal Searches Inside State (\$12) + NE Child Abuse (\$9)</b>
CACzrnh	<b>NH NH Statewide Criminal Search (\$28)</b>
CACzrnj	<b>NJ NJ Statewide Criminal Search – State Police (\$35)</b>
CACzrny	<b>NY NY Statewide Criminal Search (\$115)</b>
CACzrnc	<b>NC NC Statewide Criminal Search (\$9)</b>
CACzroh	<b>OH OH Statewide Criminal Search (\$21)</b>
CACzrok	<b>OK County Criminal Searches Inside State (\$12) + NW Wants &amp; Warrants (\$12)</b>
CACzrpa	<b>PA PA Statewide Criminal Search (\$33) + PA Fingerprint DHS App Funded – Service Code 1KG756 (\$13.00) + PA Child Abuse App Funded – Individual 14 years of age or older...(\$3)</b>
CACzrsc	<b>SC SC Statewide Criminal Search (\$32)</b>
CACzrsd	<b>SD SD Statewide Criminal Search (\$22)</b>
CACzrtn	<b>TN County Criminal Searches Inside State (\$12) + TN Child Abuse (\$9)</b>
CACzrtx	<b>TX TX Statewide Criminal Search (\$21) + County Criminal Searches inside State (\$17)</b>
CACzrwa	<b>WA WA Statewide Criminal Search (\$20) + WA Child Abuse (\$9)</b>
CACzrwi	<b>WI WI Statewide Criminal Searches : DOJ/DHFS (\$23) + Circuit Courts (\$15) + WI Bid Form w/ CB Review (\$8)</b>
CACzr	<b>Othe County Criminal Searches Inside State (\$12)</b>
rs	
<b>Residency History (\$3)</b>	
<b>County Criminal Records - Outside State - Flat Rate (\$15)</b>	
<b>Nationwide Record Indicator w/ Sex Offender Index (\$10)</b>	
<b>Nationwide Healthcare Fraud and Abuse Search (\$9)</b>	
<b>10 panel urine drug test (\$51)</b>	
<b>\$88 + State Specific Costs Listed</b>	

**MEDICAL BILLING AND CODING CERTIFICATE****One-Year Technical Certificate**

TO BE ELIGIBLE FOR GRADUATION, A STUDENT MUST COMPLETE ALL COURSES LISTED BELOW WITH A PASSING GRADE OF "C" OR BETTER AND MAINTAIN A CUMULATIVE GPA OF AT LEAST 2.0

STUDENT: \_\_\_\_\_

PHONE #: \_\_\_\_\_

DATE ENROLLED: \_\_\_\_\_

**GENERAL EDUCATION COURSES (18 credit hours)****English Composition (3 Credits)**

ENGL 1510 English Composition I

3**Computer Applications (3 Credits)**

BUSM 1600 PC Applications

3**Natural Science (4 Credits)**

BIOL 1300 The Human Body

4**Non-Technical (Basic) (8 Credits)**

HLTH 1800 Medical Terminology

3

HLTH 1420/OR Introduction to Human Disease/OR

3

BIOL 2450 Pathophysiology

3

HIMT 1100 HIMT Legal Issues

2**18****MAJOR Courses (18 credit hours)**

HIMT 1200 Health Record Management I

3

HIMT 1301 Clinical Classification ICD 10-CM/PCS

3

HIMT 1302 Current Procedural Terminology

3

HIMT 1400 Healthcare Reimbursement

3

HIMT 1500 Advanced Clinical Classification System

3

HIMT 1700 Revenue Cycle and Coding

3**18****36****Total Program**





WASHINGTON STATE  
COLLEGE OF OHIO



Medical billers and medical coders are vital to healthcare facilities because they understand insurance contracts, official coding guidelines, and payment models to ensure the receipt of proper reimbursement for services provided to patients. Additionally, they act as patient advocates to confirm patients have been billed for services correctly and the medical codes accurately describe procedures performed and types of visits that occurred.

The Medical Billing and Coding Certificate program at WSCO is just three-semester and fully online. With credentials built into the curriculum, students will be equipped with the knowledge and skills necessary to gain employment. The curriculum is designed for a seamless transition to those who want to build on their knowledge and earn an associate degree in Health Information Management Technology.

**8%**  
projected job  
growth

Avg. Annual Salary

**\$34,610**

Estimated Program Cost

**\$11,580**

**To learn more contact:**

Christina Manley  
740.568.1910  
cmanley1@wscc.edu

**PROGRAM SPOTLIGHTS**

- Online Delivery
- Multiple Certifications
- Real World Systems Experience
- 9-Month Certificate Program
- Small Class Sizes
- Local Career Opportunities

**EMPLOYMENT OPTIONS**

- Hospitals/Clinics
- Educational Institutions
- Insurance Agencies
- Law Firms
- Chiropractor/Physical Therapy
- Government

**CREDENTIALS & CERTIFICATIONS**

- American Health Information Management Association (AHIMA) Certified Coding Associate (CCA) Exam
- AMIHA Certified Coding Specialists (CCS) Exam
- AMIHA Certified Coding Specialists (CCS-P) Exam
- Healthcare Financial Management (HFMA)
- Certified Revenue Cycle Representative (CRCR) Exam
- American Academy of Professional Coders (AAPC) Certified Professional Coder (CPC) Exam
- AAPC Certified Inpatient Coder (CIC) Exam
- AAPC Certified Professional Biller (CPB) Exam
- American Medical Billing Association (AMBA) Certified Medical Reimbursement Specialist Certification (CMRS) Exam

[wsco.edu/medical-billing-coding](http://wsco.edu/medical-billing-coding)