

**Washington State Community College**  
**Board of Trustees Meeting**  
December 9th, 2024, 4 p.m.  
Health Classroom H108

**Agenda**

**Call to Order** – *Chairman Tyler Wilcox*

**Roll Call** - *Cheyenne Barker, Executive Assistant to the President*

**Agenda Approval/Changes** – *Chairman Tyler Wilcox (Requires Action)*

**Approval of November 2024 Minutes** – *Chairman Tyler Wilcox (Requires Action)*

**Public Comment** – *Chairman Tyler Wilcox*

**Financial Report via Consent Agenda** – *Ms. Angie Lang, CFO (Requires Action)*

**Then and Now**

**Course Fee Adjustment**

**Resolution R67-24**

**Facilities Update**- *Mr. Brandon Herb, Director of Facilities*

**New/Old Business**

*Next meeting – February 17, 2024*

**Adjournment (Requires Action)**

**Washington State College of Ohio**  
**Board of Trustees Meeting**  
 November 18, 2024, 4 p.m.  
 Health Room H108  
**Meeting Minutes**

**Call to Order**

Chair Tyler Wilcox called the meeting to order at 3:59 p.m. Cheyenne Barker, Executive Assistant to Administration, took roll call and meeting minutes. The following trustees were present: Mr. Bernie Anderson, Mr. Randy Barengo, Mr. David Vandenberg, Ms. Susan Vessels, Mr. Tyler Wilcox, Ms. Jodey Altier, and Dr. Joseph Zacharias. Ms. Cinda Erickson was absent.

Others in attendance included Dr. Sarah Parker (President), Mr. David Hermann (Vice President of Institutional Advancement), Dr. Jona Rinard (Dean of Technology and Transfer), Ms. Kathy Temple-Miller (Dean of Student Services), Ms. Jean Worstell (Human Resources Manager), Ms. Maddie Galloway (Interim Director of Financial Aid), Mr. Hunter Warsinsky (Director of Admissions), Stacy Allen (Huddle HERO), Dr. Heather Kincaid (Dean of Health Sciences), Ms. Jacklyn Callihan (Director of Marketing), Megan Marion (Foundation Director), and Scott Trew (Executive Director of Operations and Finance).

**Agenda Approval/Changes**

Trustee Bernie Anderson moved to approve the agenda as presented, Trustee Randy Barengo seconded, and the motion passed with a roll call vote.

Ms. Altier	y	Mr. Vandenberg	y
Mr. Anderson	y	Ms. Vessels	y
Mr. Barengo	y	Dr. Zacharias	y
Ms. Erickson	absent	Mr. Wilcox	y

The **November 18th, 2024 agenda**, as presented, was approved as **Resolution R55-24**.

**Approval of October 21, 2024 Minutes**

Trustee Tyler Wilcox moved to approve the minutes as presented, Trustee Susan Vessels seconded, and the motion passed with a roll call vote.

Ms. Altier	y	Mr. Vandenberg	y
Mr. Anderson	y	Ms. Vessels	y
Mr. Barengo	y	Dr. Zacharias	y
Ms. Erickson	absent	Mr. Wilcox	y

The **October 21, 2024 minutes**, as presented, were approved as **Resolution R56-24**.

### **Public Comment**

None

### **Recognition of Guests**

Dr. Sarah Parker recognized our Huddle Hero Stacy Allen, she has been with us for four years. She has helped students administer the great minds fellowship which is for students going to Behavioral health. She helps local students in rural communities. She has an amazing advisory board, and Stacy has also maintained her own board certifications. This helps her stay current and involved in the classroom with relevant knowledge. Stacy Allen went on to give a comment on how important social services are to the community. The great minds helped keep students here and engaged, the civic lab is looking at the needs of social work in our rural communities. Civic engagement helps students back to middle school.

Our student spotlight was not present, although Jackie recognized Chauntay Dillon as an Associate of Science student at Washington State College of Ohio who hopes to eventually enter WSCO's Nursing Program. Dillon has always dreamed of being a nurse since she was a little girl and is finally getting a chance to chase that dream. As a single mother, she looks forward to her hard work and determination in school eventually paying off for her and her family.

Tyler Wilcox recognized an impressive candidate who interviewed at Peoples Bank. She completed some studies at Washington State who is graduating from OU and Peoples Bank is going to hire her.

### **Financial Report via Consent Agenda**

Ms. Lang introduced auditor Derick Conrad, from Rea and Associates who presented the FY24 audit report. This is the post audit communications with the board of trustees. This letter lays out the auditors responsibilities, WSCO cooperated and was on time during the audit. There were no major changes within the financial statements. Mr. Conrad said that this year was calm, and you can look at last year's financial statements and you can actually compare last year with this year between each column. Not a whole lot of management discretion within the pension statement. Auditor found no issues.

One reclassified entry, and one insurance liability. Deemed qualitative, and no indication of controlled efficiency for fraud. One of the claims was a reversed entry that was not posted. There were no disagreements, if there was a question it was answered by the business department. It was a smooth audit. Adjustments are on page 4, the first one was a reversed entry. Second entry, net restriction between grants, they needed to be separated grants.

Financial statements, on page one, clean opinion and unmodified. Nothing in these financial statements was incorrect. This was a clean financial audit.

Net income increased by 3.1 million. He pointed out a net pension liability on page 11, which is almost 10 million. These are not the college liabilities, the college is only responsible for the contracted amount.

Mr. Conrad continued with no report of issues, on page 61. Page 62 is the single audit portion, which again had no issues, no controlled efficiencies identified or compliance items identified. Last thing that was touched on page 67, it gives a summary of the audit. No material weaknesses. There is not a management letter, which means that the audit was clean and on time. No questions were asked.

Ms. Lang presented the "Then and Now" reports for approval. We had some humidity issues in the business wing, work was performed on August 7th but was not requisitioned until August 8th.

Ms. Lang went over the variance report, students tuition and fees. Whenever we created the budget the revenue projected for FY25 was flat, whenever we received our draft there was an increase. A new true-up shows a \$30,000 decrease from the draft. Ms. Lang predicts a \$450,000 increase on SSI. Total assets are 39.5 million. The restricted funds are at 6.4 million at the end of October.

Ms. Lang presented the resolution for a raise. A 3% raise and a \$1,200 stipend for each employee. Trustee Wilcox said it was spoken of during the finance committee. Mr. Anderson asked for the total amount of this raise and stipend which would be \$376,000. This was the balance that management recommended.

Trustee Jodey Altier moved to approve the report as presented, Trustee Randy Barengo seconded, and the motion passed with a roll call vote.

Ms. Altier	y	Mr. Vandenberg	y
Mr. Anderson	y	Ms. Vessels	y
Mr. Barengo	y	Dr. Zacharias	y
Ms. Erickson	absent	Mr. Wilcox	y

The **Financial Report via Consent Agenda**, as presented, was approved as **Resolution R57-24**.

#### **Administrative Report via Consent Agenda**

Ms. Jean Worstell presented the Human Resources report. There are three open positions, the first one is nursing. Flex factor stem specialist, we have gone through round one and round two interviews. The college does have a candidate in mind. The third is the graphic design position in the marketing department, there were 6 individuals chosen to do a video interview. As far as hiring, we hired Cynthia Bachus as the Assistant Program Administrator of Nursing. The college has had one resignation, that being Kirsten Graban a frontline individual, HR is working with the executive team about this position.

Schwendeman Agency, we do not have an increase in dental and vision although the college will see a 5% increase in premium health insurance. Open enrollment just started and is going to be continued through November 22nd. Mr. Barengo asked what types of plans we have. We are a consortium, we have two different types of plans which are a high deductible plan and a low deductible plan. Ms. Angela Lang mentions the 5% increase was budgeted.

Trustee Anderson moved to approve the report as presented, Trustee David Vandenberg seconded, and the motion passed with a roll call vote.

Ms. Altier	y	Mr. Vandenberg	y
Mr. Anderson	y	Ms. Vessels	y
Mr. Barengo	y	Dr. Zacharias	y
Ms. Erickson	absent	Mr. Wilcox	y

The **Administrative Report via Consent Agenda**, as presented, was approved as **Resolution R58-24**.

**Presidents Update**

Dr. Sarah Parker gave an enrollment update on the second 8-week enrollment numbers. Student headcount was 2,020; this was a 1.8% increase which aligns with the College's enrollment projection. Dr. Parker reminded the board that numbers are never final until after the second 8-week courses are well underway.

Dr. Parker also provided a few academic updates. Through the use of Ohio's Tech Cred funding, the College was able to provide A.I. training for thirty faculty and staff. This allowed for thirty of the College's faculty and staff to obtain a certificate in A.I. Dr. Parker was excited to see faculty and staff members' interest in learning more about how to integrate A.I. in their work and in their classrooms. Dr. Parker continued on with accreditation updates.

The Accreditation Commission for Nursing (ACEN) has approved candidacy for WSCO's Associate Degree in Nursing and Bachelors of Science in Nursing programs. The Physical Therapist Assistant (PTA) program has submitted the application for candidacy through the Commission on Accreditation of Physical Therapy Education (CAPTE). The Occupational Therapy Assistant (OTA) program has secured all approval to launch in January. WSCO will see a positive impact on enrollment because of the launch of OTA. Dr. Parker concluded her academic news with an update on the Additional Location approval at Warren High School. The Higher Learning Commission (HLC) conducted a site visit on Friday, November 1, at Warren High School for the Additional Location review. The HLC report has since been submitted, and the application has been approved. Dr. Parker gave thanks to Dr. Jona Rinard, Kristin English, and Debbie Gurtis who helped with this HLC visit.

In other news, Dr. Rinard and Dr. Parker traveled to Denver for the Rural Guided Pathways project. This project utilizes data and peer college support to drive innovation and reforms using the Guided Pathway reform model. WSCO is moving into phase two of this project. The meeting in Denver was an opportunity for leaders to plan the next three years. Phase two will help WSCO develop change initiatives that align with the College's strategic plans.

For the final update, Dr. Parker reported employee involvement around campus. It has been an especially active month with Trick or Treat for the Evergreen children and the annual WSCO Pumpkin Chunkin' event for the community.

**New/Old Business**

The Board of Trustees' self evaluation was presented by Dr. Parker. The Board agreed or mostly agreed with all evaluation questions. One area for improvement is for trustees to participate in training and professional development. Dr. Parker mentioned that Dr. Zacharias was involved in a state-level meeting during the summer, and Randall Barengo will be joining Dr. Parker at the Ohio Associate of Community College's Governing Board meeting in December. Dr. Parker also mentioned that a budget is available for the Board of Trustees to participate in future events or conferences. Mr. Wilcox mentioned that the board also needs to fill the ninth seat. Dr. Parker went on to read the results for the rest of the evaluation, which focused on the Board Chair Mr. Tyler Wilcox. This evaluation resulted in good feedback for the Board to consider.

**Board of Trustees Self- Evaluation & Chair Evaluation**

Trustee Randall Barengo nominates Tyler Wilcox as chair and Ms. Jodey Altier as vice chair for the 2025-2026 year.

Trustee Barengo moved to approve the motion, and Trustee David Vandenberg seconded, the motion passed with a roll call vote.

Ms. Altier	y	Mr. Vandenberg	y
Mr. Anderson	y	Ms. Vessels	y
Mr. Barengo	y	Dr. Zacharias	y
Ms. Erickson	absent	Mr. Wilcox	y

The **Board of Trustees Self- Evaluation & Chair Evaluation** as presented, was approved as **Resolution R59-24**.

**Board of Trustees Calendar**

Dr. Sarah Parker only changed the finance committee meeting adding one on in the fall, and if we wanted to add one on in the spring.

Trustee Zacharias moved to approve the motion, and Trustee Vessels seconded, the motion passed with a roll call vote.

Ms. Altier	y	Mr. Vandenberg	y
Mr. Anderson	y	Ms. Vessels	y

Mr. Barengo	y	Dr. Zacharias	y
Ms. Erickson	absent	Mr. Wilcox	y

The **Board of Trustees Calendar** as presented, was approved as **Resolution R60-24**.

**Election of WSCO President**

Trustee Randall Barengo proposed to elect Dr. Sarah Parker as the 8th president of Washington State College of Ohio.

Dr. Sarah Parker says that she went into the interim role, fully expecting to enter back into her VPAA role. Although she found that after she started the interim position, she had a lot of support. Trustee Wilcox wanted to thank the board of directors and those who led that committee, which was Randy Barengo, Bernie Anderseon and Jody Altier. Mr. Tyler Wilcox thanked Dr Sarah Parker for her diligence to care for those people of the college, and the students and faculty of the college.

Trustee Randy Barengo moved to approve the motion, and Trustee Vessels seconded, the motion passed with a roll call vote.

Ms. Altier	y	Mr. Vandenberg	y
Mr. Anderson	y	Ms. Vessels	y
Mr. Barengo	y	Dr. Zacharias	y
Ms. Erickson	absent	Mr. Wilcox	y

The **Election of WSCO President** as presented, was approved as **Resolution R61-24**.

**Executive Session**

Trustee Zacharias moved to enter executive session, and Trustee Wilcox seconded the motion passed with a roll call vote.

Ms. Altier	y	Mr. Vandenberg	y
Mr. Anderson	y	Ms. Vessels	y
Mr. Barengo	y	Dr. Zacharias	y
Ms. Erickson	absent	Mr. Wilcox	y

The Trustees moving to **Enter Executive Session** at 4:50 p.m. was approved as **Resolution R62-24**.

Trustee David Vandenberg made a motion to exit Executive Session, Trustee Susan Vessels seconded, and the motion passed with a roll call vote. The Trustees exited the Executive Session at 5:25 p.m.

Ms. Altier	y	Mr. Vandenberg	y
Mr. Anderson	y	Ms. Vessels	y
Mr. Barengo	y	Dr. Zacharias	y
Ms. Erickson	absent	Mr. Wilcox	y

The Trustees moving to **Exit Executive Session** was approved as **Resolution R63-24**.

**Adjournment**

Trustee Tyler Wilcox made a motion to adjourn at 5:30 p.m. Trustee Randal Barengo seconded the motion.

The motion passed unanimously with a roll call vote.

Ms. Altier	y	Mr. Vandenberg	y
Mr. Anderson	y	Ms. Vessels	y
Mr. Barengo	y	Dr. Zacharias	y
Ms. Erickson	absent	Mr. Wilcox	y

**The Adjournment of the November 18th, 2024 meeting** of the WSCC Board of Trustees was approved as **Resolution R64-24**.

**The next meeting is scheduled December 9th, 2024.**

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Mr. Tyler Wilcox  
Chair

Date

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Dr. Sarah Parker  
Secretary

Date

**Purchases not in compliance with Ohio Revised Code Section 5705.41(D)**

The following purchases were made without having the certification of appropriated funds by the Chief Financial Officer/Treasurer prior to the purchase:

<b>Vendor</b>	<b>Requisition Date</b>	<b>Purchase Order Date</b>	<b>Invoice Date</b>	<b>Amount</b>	<b>Purpose</b>
Element 451	11/6/2024	11/12/2024	10/16/2024	\$ 59,200.00	CRM, Ethos, & Add'l Phone Lines Annual Fee
Element 451	11/6/2024	11/12/2024	11/6/2024	\$ 4,600.00	Bolt Bot & Add'l Phone Lines Annual Fee
Integrated Services for Behavioral Health	9/12/2024	9/17/2024	11/21/2024	\$ 7,000.00	ISBH Contract Services (July 2024-December 2024)
Trimdata Corp	7/1/2024	7/11/2024	7/1/2024	\$ 8,250.00	FA-Link Annual Fee (07/01/24-06/30/25)

I, Angela S. Lang, Chief Financial Officer/Treasurer of Washington State College of Ohio hereby certify that a sufficient sum was, both at the time of the contract or order and at the time of the certificate, available to be appropriated and free from any previous encumbrance.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Angela S. Lang, Chief Financial Officer/Treasurer

BE IT RESOLVED, the Board of Trustees of Washington State College of Ohio hereby authorize the issuance of a warrant for payment, upon the recommendation of the Chief Financial Officer/Treasurer and the purchases being otherwise valid.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Chair, Board of Trustees

## FY26 Proposed Fees

Course	Course Title	Budget Unit (xxxxx)	Lab/Course Fees		Clinical/Practicum Fees		Exam Fees		FY26 Comments/Remarks
			FY25 Fee	FY26 Proposed Fee	FY25 Fee	FY26 Proposed Fee	FY25 Fee	FY26 Proposed Fee	
			00-4209-xxxxx		00-4230-xxxxx		00-2450-xxxxx		
BIOL*231L	HUMAN ANAT & PHYS I LAB	11901	85.00	80.00					Removing a Dissection
HIMT*1200	HLTH RECORD MANAGMNT I	11884					174.00	43.00	Students will purchase EHR Go and AHIMA Membership through the bookstore or AHIMA.org for AHIMA membership. We are adding Castle Branch Fee
HIMT*1301	CLNCL CLASS ICD10-CM/PCS	11884					75.00	-	Students will purchase AHIMA Encoder and CIOX through bookstore.
HIMT*1700	REVENUE CYCLE & CODING	11884					1,335.00	50.00	We are only keeping the \$50 HFMA student membership fee which gives students access to the CRCR certification exam fee, that our advisory committee wants due to MMH ladder promotion. We are removing the AAPC membership and coding exam fees and having students take the initiative for purchasing their own exams. Assignments cannot be completed without them, plus students can receive a 20% discount on AHIMA textbooks.
HIMT*2100	HLTH RECORD MANAGMNT II	11884					174.00	-	Students will purchase EHR Go and AHIMA Membership through the bookstore or AHIMA.org for AHIMA membership.
HIMT*2900	PROFESSIONAL PRACTICE	11884					462.00	-	We are removing the drug testing fee, as students can pay this when they get their vaccinations and medical physicals.
HLTH*1002	BSC LIFE SUPP HLTH PROV RENEW	11883		20.00					Certification Cards
HLTH*2400	EKG/CARDIOVASCULAR TECH	11883	30.00	10.00					Change to \$10 - we only need to purchase EKG leads with the course fees, and \$10 per student should cover it.
MAST*1520	MASSAGE TECH II	11885						100.00	New fee to cover cost of scrub uniforms.
MAST*2480	ORTHO ASSESS & DOC/MT	11885	35.00	75.00					Needs increased to cover cost of lotions
MAST*2840	MASSGE THRPY CAPSTONE	11885	35.00	-					Decrease
NADN*1110	FOUNDATION MED/SURG NSG	11877					460.25	506.00	Adjusted ATI
NADN*2060	TRANSITIONAL SYNTHESIS	11877	50.00	50.00			460.25	506.00	Adjusted ATI
NADN*2120	CL NURS JUDGE LIFESPAN	11877	75.00	75.00	32.00	50.00	503.25	633.00	ATI Exam Fees include ATI, CB, WMS. Clinical Fee increased to accommodate for Faculty being required to make assignments the night before clinical to improve student experience.
NADN*2120	CL NURS JUDGE LIFESPAN	11877						85.00	Uniforms
NADN*2350	CL NURS JUD CMPLX PATIENT	11877	75.00	75.00	75.00	50.00	460.25	506.00	Adjusted ATI
NADN*2400	CL NURS JUD GRPS PNTS	11877			100.00	75.00	460.25	506.00	Adjusted ATI
NPNT*1800	PRAC NURSING CONCEPTS	11875					516.67	576.66	Adjusted ATI
NPNT*1810	ESSNTL CL NURS SKILLS	11875	150.00	150.00			516.67	576.66	Adjusted ATI
NPNT*1820	HLTH ALTERATIONS I	11875			75.00	50.00	43.00	128.00	Includes CB, WMS
NPNT*1820	HLTH ALTERATIONS I	11875						85.00	Uniforms
NPNT*1830	HLTH ALTERATIONS II	11875	75.00	75.00	75.00	75.00	516.67	576.66	Adjusted ATI
NURS*4180	NURS LEADRSH & MNGMNT	11870			25.00	35.00	43.00	43.00	Exams include CB
PHYS*101L	APPLIED PHYSICS LAB	11902	25.00	-					Remove fee
RESP*2800	CARDIO & HEMODYNAMICS	11878	40.00	-					Remove fee

## FY26 Proposed Fees

Course	Course Title	Budget Unit (xxxxx)	Lab/Course Fees		Clinical/Practicum Fees		Exam Fees		FY26 Comments/Remarks
			FY25 Fee	FY26 Proposed Fee	FY25 Fee	FY26 Proposed Fee	FY25 Fee	FY26 Proposed Fee	
			00-4209-xxxxx		00-4230-xxxxx		00-2450-xxxxx		
PTAT*2100	Intro to Clinical Setting	11880		50.00				45.00	Exam Fee: Castle Branch; Lab Fee: Lab supplies
PTAT*2200	Therapeutic Exercise	11880		50.00					Lab Supplies
PTAT*2300	Functional Anatomy & Kinesiology	11880		25.00					Lab Supplies
PTAT*2350	PT Procedures	11880		50.00				90.00	Exam Fee: APTA Membership; Lab supplies
PTAT*2730	Neuro Conditions	11880		10.00					Lab Supplies
PTAT*2740	Ortho Conditions	11880		20.00					Lab Supplies
PTAT*2750	Advanced Rehab Conditions	11880		20.00					Lab Supplies
PTAT*2800	Directed Practice I	11880				50.00			Clinical Travel
PTAT*2850	PTA Seminar	11880						548.00	PTA Early Start Package, Onsite Review, PEAT
PTAT*2900	Directed Practice II	11880				50.00			Clinical Travel
AMIT*1510	NON-COLLABORATIVE ROBOT OPERATOR	11830	50.00	50.00			80.00	-	EOAT Supplies
AMIT*1800	COLLABORATIVE ROBOT OPERATOR	11830	50.00	50.00			146.50	-	EOAT Supplies
AMIT*2510	ROBOT TECHNICIAN	11830	50.00	50.00			80.00	-	EOAT Supplies
AMIT*2530	SOLID MODELING WITH ADDITIVE MANU	11830	40.00	40.00			80.00	-	3D Printing supplies
AMIT*2600	INTEGRN & CELL DESGN	11830	50.00	50.00			80.00	-	EOAT Supplies
AUTO*1110	ELECTRICAL CIRCUITRY	11845		50.00			1,048.00	1,330.00	Tool kits Quoted on 8/24
AUTO*1120	AUTOMOTIVE BRAKES	11845	60.00	50.00					Reduced Fees
AUTO*1130	ELECTRICAL COMPONENTS	11845		50.00					Consumables
AUTO*1140	AUTOMOTIVE CHASSIS	11845	60.00	50.00					Reduced Fees
AUTO*1150	MANUAL DRIVE TRAINS	11845	60.00	50.00					Reduced Fees
AUTO*1160	FUEL & EMISSIONS CTRLS	11845	60.00	50.00					Reduced Fees
AUTO*2100	AUTO DRIVE TRAINS	11845	60.00	50.00					Reduced Fees
AUTO*2110	COMPUTER ENGINE CTRLS	11845	60.00	50.00					Reduced Fees
AUTO*2130	CYLINDER BLK LWR ENGINE	11845	100.00	100.00			75.00	125.00	AERA Cylinder head & engine machine certification with book
AUTO*2150	PRIN AIR CONDITIONING	11845	60.00	50.00				20.00	EPA 609 Certification
BUSM*2510	MARKETING	11812	30.00	-					Remove fee
CRJU*1210	CRIMINAL INVESTIGATION	11934	25.00	25.00				80.00	WSCO Background Check
EDUC*2100	EXCEPTIONAL LEARNERS	11899	25.00	-					Fee is in the wrong spot. Needs to be EDUC 2110
EDUC*2110	EXP LRN/ED SEM & FLD WK	11899		-		25.00			Travel to practicum sites.
ELET*2410	PROG LOGIC CONT	11840	40.00	40.00				165.00	Rockwell PLC certifications
INDT*1100	MAINT AWARE CPT4.0	11841		20.00			315.00	250.00	CPT Curriculum/Exam \$140; NIMS 2 Test Fee (Maintenance Operations & Maintenance Piping) \$110
INDT*1220	OSHA SAFETY CPT 4.0	11841	75.00	-			140.00	265.00	CPT Registration \$65, OSHA \$60, & CPT Curriculum/Exam \$140
INDT*1340	QUAL PRAC & MSMT CPT4.0	11841	65.00	-			250.00	299.00	CPT Curriculum/Exam \$140; Lean Six Sigma Green Belt Testing Fee \$159
INDT*2180	MFG PROC & PROD CPT4.0	11841	65.00	20.00			140.00	140.00	CPT Curriculum/Exam \$140
MATH*2140	QUANTITATIVE REASONING	11895	20.00	-					Secured free e-text
TRCK*1100	INTRO TRUCK SYSTEMS	11845	60.00	50.00					Reduced Fees
TRCK*1120	MEDIUM & HEAVY BRAKES	11845	60.00	50.00					Reduced Fees
TRCK*1130	MED & HEAVY TRUCK CHASS	11845		50.00					Consumables
TRCK*1140	DIESEL ENG DSGN & SERV	11845	60.00	50.00			75.00	125.00	AERA Cylinder Head and Engine Machine Certification and Book
TRCK*2100	DIESEL ENGINE MAINT	11845		50.00					Consumables
TRCK*2110	DIESEL FUEL SYST & HYDR	11845	60.00	50.00					Reduced Fees
TRCK*2120	DIESEL TRCK DRIVE TRAIN	11845		50.00					Consumables
TRCK*2130	ELECTRONIC DIESEL ENG	11845	60.00	50.00					Reduced Fees

## FY26 Proposed Fees

Course	Course Title	Budget Unit (xxxxx)	Lab/Course Fees		Clinical/Practicum Fees		Exam Fees		FY26 Comments/Remarks
			FY25 Fee	FY26 Proposed Fee	FY25 Fee	FY26 Proposed Fee	FY25 Fee	FY26 Proposed Fee	
			00-4209-xxxxx		00-4230-xxxxx		00-2450-xxxxx		
TRCK*2140	PRACTICUM: TRCK/AUTO	11845		50.00					Consumables
TRCK*2150	ASE TECH PREP	11845	60.00	50.00					Reduced Fees
WELD*1232	INDUSTRIAL WELDING	11838	150.00	200.00			80.00	80.00	NIMS Testing Fee (Maintenance Welding), Metal and Gas supplies

### Deactivated Courses

Course	Course Title	Budget Unit	Lab/Course Fees		Clinical/Practicum Fees		Exam Fees		FY26 Comments/Remarks
			FY25 Fee	FY26 Proposed Fee	FY25 Fee	FY26 Proposed Fee	FY25 Fee	FY26 Proposed Fee	
BIOL*137L	ANAT & PHYS II MT LAB	11901	70.00						Deactivated
HLTH*1120	FIRST AID-PRSNL SAFETY	11883	25.00						Deactivated
PHYS*121L	SURVEY OF ASTRONOMY LAB	11902	35.00						Deactivated
AMIT*1500	FANUC HANDLING TOOL	11830	50.00						Deactivated
AMIT*2500	FANUC IR VISION	11830	50.00				80.00		Deactivated
CRJU*2210	CRIMINALISTICS	11934	55.00						Deactivated
CRJU*2850	CRIMINAL JUSTICE CAREERS	11935					80.00		Deactivated
DTCS*2000	SPECIAL TOPICS-COMP SUPPORT	11822			40.00				Deactivated
DTGR*1600	ADOBE ILLUSTRATOR	11848	40.00						Deactivated
DTGR*2100	3D ANIMATION	11848	50.00						Deactivated
DTGR*2620	ADOBE PHOTOSHOP	11848	40.00						Deactivated
DTGR*2750	ADOBE INDESIGN	11848	40.00						Deactivated
DTME*1330	DIGITAL VIDEO EFFECTS	11848	40.00						Deactivated
INDT*1221	CPT4.0 SAFETY	11841	65.00				110.00		Deactivated
PHYS*121L	SURVEY OF ASTRONOMY LAB	11902	35.00						Deactivated

WHEREAS, Washington State College of Ohio Board of Trustees must authorize all contracts for works of public improvement and all contracts for goods and services of two hundred thousand dollars or more [Policy 6.1100 (B)(2) and (3)].

WHEREAS, sealed bids were accepted and opened on November 27, 2024 for the Science Lab Renovation.

WHEREAS, the lowest bid of \$811,000 was received from Grae-Con Construction and a 7% allowance for contingencies will be allocated for an additional \$56,770. Total projected cost of this project is \$867,770.

THEREFORE, BE IT RESOLVED, Washington State College of Ohio Board of Trustees approves the expenditure of \$811,000 for the Science Lab Renovation and an additional \$56,770 will be allocated for contingency. Funding of \$662,088.81 will be provided through the Ohio Department of Higher Education Super RAPIDS program. The remaining \$205,681.19 funding will be provided by the general fund.

Passed and adopted by the Board of Trustees of Washington State College of Ohio as Resolution R67-24 on the 9<sup>th</sup> day of December, 2024.

Attest:

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Sarah Parker  
President

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Tyler Wilcox  
Chair, Board of Trustees