

ARTICULATION AGREEMENT
Between
WASHINGTON STATE COLLEGE OF OHIO
And
CINCINNATI COLLEGE OF MORTUARY SCIENCE
For
ASSOCIATE TO BACHELOR TRANSFER PROGRAM

THIS ARTICULATION AGREEMENT (the "Agreement") is entered into on December 6, 2024 (the "Effective Date") by and between Washington State College of Ohio ("WSCO"), with an address at 710 Colegate Drive, Marietta, OH 45750; and Cincinnati College of Mortuary Science ("CCMS"), with an address at 645 W. North Bend Road, Cincinnati, OH, 45224. WSCO and CCMS here are institutions of higher education established pursuant to Section 3354 or 3344 respectively of the Ohio Revised Code. WSCO and CCMS here (either or both of which may hereinafter be referred to respectively as "Party" or "Parties") desire to enter into a contract pursuant to which students at WSCO would be eligible for articulated course credits at CCMS, according to the terms contained in this Agreement.

CCMS is an institution of higher education established pursuant to Section 3354 of the Ohio Revised Code. At its inception in 1882, CCMS was an embalming school. In 1980, CCMS received authorization from the Ohio Board of Regents to award the Associate of Applied Science degree and was awarded accreditation by the North Central Association in 1982. CCMS became the first private college of mortuary science in the nation authorized to award the Bachelor of Mortuary Science degree in 1986. By 1987, the CCMS bachelor's degree received accreditation by the Higher Learning Commission and the American Board of Funeral Service Education.

WSCO and CCMS desire to enter into a contract pursuant to which students at WSCO would be eligible to transfer to CCMS with junior status, according to the terms contained in this Agreement.

ACCORDINGLY, in consideration of the promises and mutual covenants contained in this Agreement, and of other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

1. Description of Articulation Program.

- a. Definitions. Articulation Criteria and Articulation Benefits are defined on Attachment A.
- b. Articulation Benefits to Students. CCMS will provide the Articulation Benefits at no charge to past and present students at WSCO who meet the Articulation Criteria. Articulation Criteria for which the student is eligible to receive transfer credit will be based upon the articulation agreement in place the term

the student is admitted to CCMS.

- c. Accreditation of WSCO. WSCO warrants that it is accredited by the Higher Learning Commission. WSCO will notify CCMS if such accreditation ceases to exist.
- d. Accreditation of Partner Institution. CCMS warrants that it is accredited by the Higher Learning Commission. CCMS will notify WSCO if such accreditation ceases to exist.
- e. Admissions Processing. For those past or present students who meet Articulation Criteria I (a-i), CCMS will consider their applications for admission in accordance with standard CCMS admission application evaluation criteria, while favorably recognizing students' accomplishments at WSCO.
- f. Non-Exclusivity. This Agreement is not exclusive, and either Party may enter into similar agreements with any other Party.
- g. Advising. Upon execution of this agreement, CCMS will work with WSCO to develop strategies to provide WSCO students and graduates timely information about program opportunities and program requirements. Transfer degree curriculum pathways will be reviewed annually. Curriculum changes at each respective institution must be provided in writing to amend and update the pathways for accurate student degree advising and completion.

Parties will each identify, and notify as necessary any transitions of, a staff member to serve as liaison and main contact for the Agreement to assure continued communication between the two institutions on matters relating to this agreement:

- i. Agreement Facilitation Contact(s):
 - a) CCMS contact: Director of Admissions, Cincinnati College of Mortuary Science
 - b) WSCO contact: Dr. Micah Covert, Director of Transfer, Washington State College of Ohio
 - ii. Student and Advising Contact(s):
 - a) CCMS contact: Director of Admissions, Cincinnati College of Mortuary Science
 - b) WSCO contact: Hunter Warinksky Director of Admissions, Washington State College of Ohio
- h. Program-specific admission requirements. Admission and academic

requirements for specific baccalaureate degrees are exclusively the responsibility of CCMS and its academic units to determine and administer. Nothing in this agreement alters or amends the admission, academic, or graduation requirements that CCMS may establish and amend from time to time, providing that changes remain in conformity with any specific amendments to this contract which may be agreed to, in written form, by the parties, during the term of this Agreement.

2. ***Term and Termination.***

- a. **Term.** This Agreement will run from the Effective Date and shall automatically expire on December 31, 2029 unless otherwise terminated as set forth in this Agreement. Academic curriculum pathways will be jointly reviewed annually.
- b. **Termination.**
 - i. Either party may terminate this Agreement in the event of a material breach by the other party, effective upon the later date to occur of (i) the end of the next admissions application and review period of CCMS, or (ii) the date that is 90 days after the notice that includes a description of the breach; *provided* in either case that the breaching party shall be allowed until said effective date to cure said breach, and if the breach is so cured the termination notice will be of no effect.
 - ii. Either party may terminate this Agreement at any time for any or no reason, effective one year after providing written notice of its intent to terminate to the other party.
- c. **Post-Termination.** Upon expiration or termination of this Agreement for any reason, WSCO students previously accepted by or admitted to CCMS shall continue to receive the benefits contemplated by this Agreement and the CCMS catalog rights from the term in which they are admitted to CCMS.
 - i. In the event that the Agreement is terminated, Parties shall continue to provide Agreement services until the last active Agreement student completes their degree program, which should not exceed a period of four (4) years, or as otherwise agreed by the Parties. CCMS will design and implement a teach-out plan for any active Agreement student.
- d. The parties recognize and understand that CCMS or its funding may be contingent upon the availability of lawful appropriations by the General Assembly of the

State of Ohio. If the General Assembly fails to continue current levels of funding for CCMS, this Agreement may cease without penalty to CCMS or WSCO as of the date of the reduction of funding by the State of Ohio, and CCMS and WSCO will have no further obligations to carry out this agreement. Should any other unexpected event cause a need to address the visibility of this Agreement, the parties agree to work towards a mutually acceptable resolution. This section is not meant to limit other rights of the parties to terminate this Agreement.

3. *Miscellaneous*

- a. Severability. If any Section or provision of this Agreement be held illegal, unenforceable or in conflict with any law by a court of competent jurisdiction, such Section or provision of this Agreement shall be deemed severed from this Agreement and the validity of the remainder of this Agreement shall not be affected thereby.
- b. Governing Law. This Agreement shall be governed by and construed in accordance with the laws of Ohio applicable to contracts made and to be enforced wholly within Ohio.
- c. Jurisdiction; Venue. The Parties to this Agreement each specifically consent to jurisdiction in Ohio in connection with any dispute between the Parties arising out of this Agreement or pertaining to the subject matter hereof. Venue for any dispute between the Parties arising out of this Agreement or pertaining to the subject matter hereof will be in the U.S. District Court for the Northern District of Ohio or in the state courts of Ohio sitting in Cuyahoga County.
- d. Survival. Section 2(c) and this Section 3 will survive termination or expiration of this Agreement.
- e. Notices. All notices or other written communications relating to termination, expiration, or any other legal matter relating to this Agreement will be effective when received in accordance with this Section 3(e) and must be given in writing to either Party. Electronic communication may suffice as written notification.

For WSCO:
Sarah Parker, Ed.D.
President of the College
710 Colegate Drive
Marietta, Ohio 45750

For CCMS:
Jack Lechner, Jr.
President of the College
645 W. North Bend Road
Cincinnati, OH 45224

With a copy to:
Dr. Micah Covert
Director of Transfer

With a copy to:
Director of Admissions
645 W. North Bend Rd.

710 Colegate Drive
Medina, OH 45750

Cincinnati, OH 45224

- f. Waivers and Amendments. The waiver by either Party of any provision of this Agreement on any occasion and upon any particular circumstance shall not operate as a waiver of such provision of this Agreement on any other occasion or upon any other circumstance. This Agreement may be modified or amended only via a writing signed by both Parties.
 - g. Assignment. Neither Party may assign its rights or delegate its duties under this Agreement. Any attempted assignment or delegation in violation of this Section would be null and void.
 - h. Complete Agreement; Integration. This Agreement contains the complete understanding of the Parties with respect to the subject matter hereof and supersedes all other agreements, understandings, communications and promises of any kind, whether oral or written, between the Parties with respect to such subject matter.
 - i. Counterparts; Facsimile Signatures; This Agreement may be executed in multiple counterparts, all of which shall be originals, and which together shall constitute a single agreement. For the purpose of interpreting this Agreement, facsimile signatures shall be considered equivalent to original signatures.
 - j. Independent Contractors. The Parties are independent contractors, and no agency, partnership, franchise, joint venture, or employment relationship is intended or created by this Agreement. Neither Party shall make any commitment or give the impression that it has authority to make any commitment, on behalf of the other Party.
 - k. Compliance with Laws. The Parties will comply with all applicable laws and regulations in performing their obligations hereunder. When taking actions (or failing to act) in any way relating to this Agreement, each Party agrees that it will not unlawfully discriminate against any person on the basis of race, sex, sexual orientation, religion, disability, age, national origin, or ancestry, genetic information, military status, gender identity and expression, veteran status, pregnancy or color.
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1. The articulation criteria are:

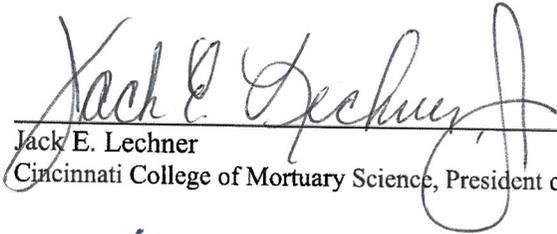
- a. Completion of a WSCO, Associate of Applied Science.
- b. Achieving a minimum overall cumulative grade point average (GPA) of 2.5.
- c. Completion of the 5 mandatory courses with a letter grade "C" or higher:
 1. Chemistry (lab is recommended, not required)
 2. Anatomy and Physiology (lab is recommended, not required)
 3. Psychology
 4. Communications
 5. Financial Accounting
- d. Submission of an official WSCO transcript.
- e. Fulfillment of residence requirement for the Bachelors of Mortuary Science at CCMS. The requirement for the degree is completion of a minimum sixty-two (62) credit hours of coursework at CCMS. Credit earned by means of transfer courses does not count toward residence.
- f. Courses for which the student is eligible to receive transfer credit will be based up on the articulation agreement in place the term the student is admitted to CCMS.
- g. CCMS and WSCO will jointly establish and approve a transfer degree pathway using the sample template in Attachment B. Any revisions to the Pathway during the term of this Agreement must be approved in writing by the Parties and will be applied to new students undertaking the applicable pathway.
- h. WSCO students must complete a minimum of 24 transferable credits from the Ohio Transfer Module disciplines (English; mathematics; arts/humanities; social and behavioral sciences; natural sciences) as part of their Associate degree program or will be required to take additional coursework in these areas.
- i. Associate degree should include completion of gateway (pre-requisite) coursework and required math course for student's intended major whenever possible, as shown in Attachment B.

2. The articulation benefits are:

- a. Facilitate transfer of courses between WSCO, Associate of Applied Science and CCMS, Bachelors of Mortuary Science (see Attachments B).
- b. Benefiting Southern Ohio by infusing the job market with qualified graduates.

- c. Students with a 3.0 GPA will be eligible to apply for scholarships.
- d. A student who completes all of the WSCO, Associate of Applied Science requirements (see Attachment B) will be admitted into CCMS Bachelors of Mortuary Science program with junior status (see Attachment B).

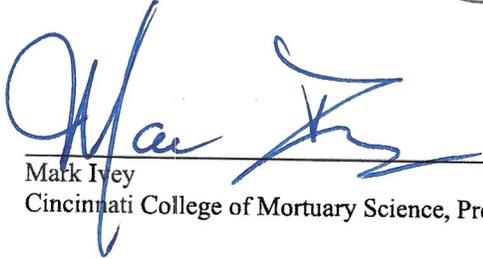
INTENDING TO BE LEGALLY BOUND, by signing below, each Party acknowledges its agreement with the terms and conditions of this Agreement and each signatory represents and warrants that he/she is authorized to sign on behalf of and to bind his/her Party to all of the terms and conditions of this Agreement as of the Effective Date.



Jack E. Lechner
Cincinnati College of Mortuary Science, President of the College

12/12/24

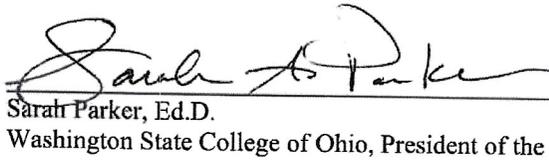
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Mark Ivey
Cincinnati College of Mortuary Science, Program Director

12/10/24

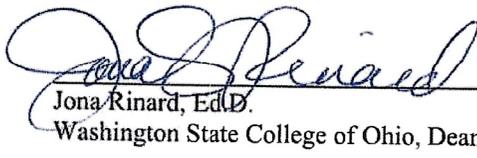
[date]



Sarah Parker, Ed.D.
Washington State College of Ohio, President of the College

12/6/24

[date]



Jona Rinard, Ed.D.
Washington State College of Ohio, Dean, Technology & Transfer

12/6/2024

[date]

This agreement is effective with newly admitted Cincinnati College of Mortuary Science students beginning November 2024.
This Agreement will be reviewed every five years, and the Pathway will be reviewed yearly for any curriculum changes.

Attachment A

Attachment B
Transfer Pathway

Attachment A

1. *The articulation criteria are:*

- a. Completion of a WSCC, Associate of Applied Science.
- b. Achieving a minimum overall cumulative grade point average (GPA) of 2.5.
- c. Completion of the 5 mandatory courses with a letter grade "C" or higher:
 - 1. Chemistry (lab is recommended, not required)
 - 2. Anatomy and Physiology (lab is recommended, not required)
 - 3. Psychology
 - 4. Communications
 - 5. Financial Accounting
- d. Submission of an official WSCC transcript.
- e. Fulfillment of residence requirement for the Bachelors of Mortuary Science at CCMS. The requirement for the degree is completion of a minimum sixty-two (62) credit hours of coursework at CCMS. Credit earned by means of transfer courses does not count toward residence.
- f. Courses for which the student is eligible to receive transfer credit will be based up on the articulation agreement in place the term the student is admitted to CCMS.
- g. CCMS and WSCC will jointly establish and approve a transfer degree pathway using the sample template in Attachment B. Any revisions to the Pathway during the term of this Agreement must be approved in writing by the Parties and will be applied to new students undertaking the applicable pathway.
- h. WSCC students must complete a minimum of 24 transferable credits from the Ohio Transfer Module disciplines (English; mathematics; arts/humanities; social and behavioral sciences; natural sciences) as part of their Associate degree program or will be required to take additional coursework in these areas.
- i. Associate degree should include completion of gateway (pre-requisite) coursework and required math course for student's intended major whenever possible, as shown in Attachment B.

2. *The articulation benefits are:*

- a. Facilitate transfer of courses between WSCC, Associate of Applied Science and CCMS, Bachelors of Mortuary Science (see Attachments B).

- b. **Benefiting Southern Ohio by infusing the job market with qualified graduates.**
- c. **Students with a 3.0 GPA will be eligible to apply for scholarships.**
- d. **A student who completes all of the WSCC, Associate of Applied Science requirements (see Attachment B) will be admitted into CCMS Bachelors of Mortuary Science program with junior status (see Attachment B).**



**Associate of Science to
Bachelor of Mortuary Science
Transfer Pathway Guide**

Year One - WSCO	Semester I		Credits	Semester II		Credits
	MATH-2110	Statistics		4	BIOL-2320	
	*BIOL-2310	Human A&P I	3	BIOL-232L	Human A&P II Lab	1
	*BIOL-231L	Human A&P I Lab	1			
	First 8 Weeks			First 8 Weeks		
	ENGL-1510	English Composition I	3	ENGL-1520	English Composition II	3
				*PSYC-1010	General Psychology	3
	Second 8 Weeks			Second 8 Weeks		
	PHIL-1300	Introduction to Ethics	3	SOCI-1010	Introduction to Sociology	3
				BIOL-2010	Basic Microbiology	2
				BIOL-201L	Basic Microbiology Lab	1
			14			16
Year Two - WSCO	Semester III		Credits	Semester IV		Credits
	CHEM-1510	Fundamentals of Chem I		3	CHEM-1520	
	CHEM-151L	Fundamentals of Chem I Lab	1	CHEM-152L	Fundamentals of Chem II Lab	1
	First 8 Weeks			First 8 Weeks		
	BUSM-1550	Business Management	3	*ACCT-1550	Financial Accounting I	3
	BIOL-2450	Pathophysiology	3		Natural Science Elective	4
	Second 8 Weeks			Second 8 Weeks		
	*SPCH-1510	Speech	3	BUSM-1660	Business Law	3
	ARTS-2010	Art History I	3	HIST 1010	Civ I: Early World Culture	3
			16			17
				Total Credits		63

*Students must earn a "C" in these courses.

Associate of Science Degree Awarded

Year Three - CCMS	Semester V		Credits	Semester VI		Credits
	SOC311	Social Aspects of Death & Dying		2	SOC322	
MGT315	Business Law & Ethics	3	SCI328	Restorative Art I	3	
MGT314	Funeral Service Mgt. I	3	SCI328L	Restorative Art I Lab	-	
SCI318	Embalming Microbiology & Pathology	3	MGT324	Funeral Service Mgt. II	3	
SCI316	Embalming Theory I	3	SOC321	Historical to Contemporary Funeral Practices	3	
SCI317	Clinical Mortuary Practice I	1	MGT 323	Cemetery & Cremation Fundamentals	2	
			SCI326	Embalming Theory II	3	



				SCI327	Clinical Mortuary Practice II	1
Year Four - CCMS	Semester VII		Credits	Semester VIII		Credits
	SOC331	Psychology of Grief	3	Required: (9 credit hours)		
	MGT334	Funeral Service Mgt. III	3	MGT445	Funeral Service Seminar	3
	SCI338	Restorative Art II	2	MGT447	Event & Catering Mgt. in Funeral Service	2
	SCI338L	Restorative Art II Lab	-	SOC443	Pet Loss	1
	SCI336	Embalming Theory III	3	SCI447	Alternative Forms of Disposition	1
	SCI337	Clinical Mortuary Practice III	1	SCI448	Advanced Crematory Operators Program	2
	MGT335	Mortuary Science Capstone	3	Electives: (must total 6 credit hours)		
	COMPS400	Comprehensive Exam: NBE Prep	-	SOC442	Funeral Aftercare	2
				SOC441	Death in Media & Literature	2
				SCI446	Gross Anatomy	2
			MGT444	Funeral Service Co-Op	4	

Bachelor of Mortuary Science Degree Awarded